

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	
August 11, 2026	
Supervisor Randall called the meeting to order at 7:00 p.m. and asked for a moment of silence in memory of Roscommon Township Zoning Administrator, Dean Hull. Gail Carrick lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Pickard-Trustee, Schwach-Trustee. Absent: None.	Roll Call
	CONSENT AGENDA
Motion by Hose, second by Milburn, to approve the items on the Consent Agenda with the additional bills and the removal of the Monthly Bank Reconciliation Treasurer and Clerk for special discussion. All ayes, Motion carried.	Approved
Board discussed reconciliation and closing of Huntington Bank account. Motion by Milburn, second by Pickard, to authorize Treasurer and the Clerk to have auditors review the Huntington Bank Investment Account and bring the completed Monthly Bank Reconciliation Treasurer and Clerk for June back to the board at the September meeting. All ayes. motion carried.	Approved
	PUBLIC COMMENT
None	None
	CORRESPONDENCE
Supervisor shared letter from resident requesting that Gasoline Alley be made into a one-way street. Motion by Pickard, second by Schwach, to contact County Road Commission perform a traffic study on Gasoline Alley from M-55 to Walleye for the consideration of one-way street. All ayes, motion carried.	Gasoline Alley
Reviewed correspondence from District Court addressing outdated citations. Supervisor shared new citation books with updated verbiage have been ordered.	District Court Citations
Board reviewed request from Carol Townley to sell cemetery lot back to Township. Motion by Hose, second by Pickard, to repurchase grave 2, Section 8, Lot 31 in the Roscommon Township Cemetery from Carol Townley (f/k/a/ Carol Malcolm) in the amount of \$125.00. All ayes, motion carried.	Request for Township to Repurchase Cemetery Lot
	UNFINISHED BUSINESS
Board reviewed status of 5389 W Houghton Lake Drive. Consensus to advertise for bids in the Houghton Lake Resorter for blight clean-up.	5389 W. Houghton Lake Drive
Supervisor updated board on road end signs and shared the RCRC will be the agency to work on the matter. RCRC is waiting to hear from their attorney on updated sign language.	Road End Sign
State Disaster Contingency Fund Grant has been submitted for reimbursement of funds spent for ice storm relief. Supervisor thanked Clerk for submitting the grant.	State Disaster Contingency Fund
	NEW BUSINESS
Supervisor shared Fire Chief Parr's letter thanking Steve Lamb for his assistance in providing water and ice over a long period of time to firefighters as they fought a structure fire and an extremely hot August day. The Board also prepared a Certificate of Appreciation that will be given to Mr. Lamb at a later date.	Citizen Appreciation
Board reviewed resignation letter from Colton Diamond Smith. Motion by Pickard, second by Milburn, to accept the resignation from Colton Diamond Smith from the Roscommon Township Fire Department effective August 1, 2026, with the board's recognition for his future military service. All ayes, motion carried.	Firefighter Resignation
Board considered request to repair window at Roscommon Township Fire Hall. Motion by Milburn, second by Pickard, to approve the window repairs at the Roscommon Township Fire Department from Superior Auto Glass in the amount of \$576.88 from line item 206-000-776-00. Board discussed checking to see if damage would be covered by insurance. All ayes, motion carried.	Window Repair at Fire Hall
Board considered request for installation air conditioning units at the Roscommon Township Fire Hall. Motion by Milburn, second by Hose, to authorize Hilliard Heating and Air Conditioning to install air conditioning units at the Roscommon Township Fire Hall as per quote 39641 dated July 14, 2026, in the amount of \$10,345.92, from line item 206-000-776-00. All ayes, motion carried.	Air Conditioning Units at Fire Hall
Consensus to set the 27-28 Budget Work Session for September 10, 2026 at 3:30pm.	Budget Work Session

Board reviewed petition and request for Special Assessment District regarding drainage issues at Houghton Lake Park. Supervisor shared that Roscommon County Drain Commissioner will be working with the residents on this matter.	Request for Special Assessment District
2026 L-4029 was considered by Board. Motion by Hose, second by Schwach, to adopt Resolution #2026-8-11 to authorize Supervisor and Clerk to execute the L-4029 as presented for the 2026 tax rate requested in the amount of 3.5060 mills. All ayes, motion carried.	Roscommon Township L-4029
Michigan Townships Association Fall Regional Meetings flyer was shared. Motion by Hose, second by Pickard, to authorize Board members to attend Fall Regional meetings at Early Bird Rate of \$125.00. Overnight accommodation and mileage will be reimbursed if necessary. All ayes, motion carried.	MTA Fall Regional Meetings
Board discussed filling the Zoning Administrator position. Applications will be accepted and consensus of the Board to hold interviews 08/31/2026. Supervisor advised the she and the other office staff has been working to ensure the Planning Commission meeting and Zoning Board of Appeals meeting will proceed as scheduled.	Zoning Administration
Board reviewed IRS bulletin No 2026-29 regarding increase of the Standard Mileage Rates. Motion by Pickard, second by Hose, to update Roscommon Township Mileage reimbursement to reflect IRS change to .76 cents per mile effective August 1, 2026. All ayes. motion carried.	Updated Standard Mileage Rates
	PUBLIC COMMENT
Fire Chief Cody Parr announced a full-scale school bus accident training on Tuesday, August 18th at 6:00 pm. Public is welcome to attend and observe.	School Bus Accident Training
	ANNOUNCEMENTS
Clerk shared that Deputy Clerk Emma Tussey would be moving and thanked for her service as Deputy Clerk and especially all her help during August Primary Election.	Thanks to Deputy Clerk
Supervisor announced that Hazardous Waste Day will be September 12th from 9:00 am to 1:00 pm. She also shared about SBA loan information that will be available in the township hall.	Hazardous Waste Day
	ADJOURN
Motion by Hose, second by Schwach, to adjourn the meeting at 8:07 p.m. All ayes, Motion carried.	8:07 PM
Carie A. Milburn, Township Clerk Date:	
Diane F. Randall, Township Supervisor Date:	Minutes prepared by Deputy Clerk Tussey
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	

