

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	
July 7, 2026	
Supervisor Randall called the meeting to order at 7:00 p.m. and Roscommon County Undersheriff Ben Lowe lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Pickard-Trustee, Schwach-Trustee. Absent: None.	Roll Call
CONSENT AGENDA	
Motion by Hose, second by Pickard, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
PUBLIC COMMENT	
None	None
CORRESPONDENCE	
Board reviewed Notice of Intent to Establish Condominium Project from Matthew W. Heron, PLC. Motion by Milburn, second by Schwach, to acknowledge receipt of the Notice of Intent to Establish the Oak Beach Condominium Project and to authorize the Zoning Administrator to contact the Township Attorney to confirm that the approval of the Site Plan Review and Special Use Permit for the project complied with the procedures and requirements of the Roscommon Township Zoning Ordinance. All ayes, Motion carried.	Notice of Intent to Establish Oak Beach Condominiums
Correspondence from Houghton Lake Youth Football & Cheer requesting use of soccer fields and pavilion area at Skinner Park was considered. Motion by Pickard, second by Schwach, to authorize Houghton Lake Youth Football & Cheerleading to use soccer fields at Skinner Park from August 10, 2026 through approximately October 23, 2026, proof of liability insurance has been provided. All ayes, Motion carried.	Houghton Lake Youth Football and Cheerleading
Email from the pilots at Lake City Home Acres (Y91) complimenting the maintenance at the Houghton Lake Airport and thanking Roscommon Township was read.	Airport Maintenance Appreciation
MI Dept. EGLE notice for Good Days Marina permit for work on its seawall was reviewed.	EGLE Public Notice
Supervisor shared a letter from property owners on Clarence street requesting a sign and provided information from Gerrish Supervisor regarding signs paid through Higgins Lake Property Owners Association. Motion by Milburn, second by Pickard, to authorize placement of a road end sign at Clarence Street similar to HLPOA Public Act 56 sign in Higgins Lake. A \$200.00 deposit will be required payable to Roscommon Township prior to the estimate obtained and Mr. and Mrs. Faske will have 30 days to determine if they would like to proceed after the estimate is obtained. The deposit will be refunded if Mr. and Mrs. Faske determine not to proceed. If the cost shall be more than \$200.00, the Treasurer will bill prior to installation. During discussion Supervisor Randall asked Undersheriff Lowe for input and he offered to connect Board with Higgins Lake Foundation about road end signs and shared that there are requests in other Townships for similar signages and it would be appreciated to keep it consistent. Board discussed Public Act 56 of 2012 and regulations regarding public use of road ends. All ayes, Motion carried.	Road End Sign
UNFINISHED BUSINESS	
Update on Dangerous Building at 818 Federal Avenue was shared and the building has been razed. Roscommon County Treasurer paid \$7,500.00 toward the demolition costs.	Dangerous Building 818 Federal
Zoning Administrator Hull shared and update on 6698 W. Houghton Lake Drive. The new owners should be in prior to the August Planning Commission meeting with a site plan. He is also working with the Brownfield Development to see if there is any financial assistance for the owners to put in senior housing.	Dangerous Building 6698 W. Houghton Lake Dr
Fresh Water Trail signage update was shared and it is still in the planning stage.	Fresh Water Trail
Zoning Administrator Hull shared that due to communication issues the publication of Ordinance #87 had not taken place and the Board needed to adopt the Ordinance again. Motion by Hose, second by Schwach, to adopt Resolution #2026-7-7 to approve Ordinance #87 to Amend Roscommon Township Ordinance No. 35, the Roscommon Township Blight Ordinance, to revise the definition of "Nuisance." as presented. All ayes, Motion carried.	Resolution #2026-7-7 Ordinance #87
NEW BUSINESS	

Supervisor and Zoning Administrator shared information on proposed amendments to Roscommon Township Zoning Ordinance. Motion by Schwach, second by Pickard, to adopt Resolution #2026-7-7a Ordinance #88, an Ordinance to amend the Roscommon Township Zoning Ordinance, as amended, to provide for the regulation of the keeping of chickens within the Township's non-agricultural zoning districts; allow hobby farms as a special use in certain zoning districts subject to certain requirements; and to regulate permanent and temporary Cargo Containers in Roscommon Township to maintain the public health, safety and welfare of the residents and visitors of the Township. During discussion ZA Hull shared that an updated copy was shared with Supervisor removing the word "not" in Section 4(e)(i) and changing "platted subdivision" to "residential district". All ayes, Motion carried.	Resolution 2026-7-7a Ordinance #88 Amending Zoning Ordinance regarding Hobby Farms and Cargo Containers
Flyer for MTA Class- Hot topics in Planning and Zoning was considered. Motion by Milburn, second by Pickard, to authorize Planning Commission members, Township Board members and Zoning Administration to attend the MTA Class – Hot Topics in Planning & Zoning at the early bird rate, reimburse reasonable lodging if required and mileage from budget line items 101-805-860-00 and 101-101-860-00 and 101-101-870-00. All ayes, Motion carried.	MTA Class
Request to return to work status for firefighter was discussed. Motion by Hose, second by Schwach, to authorize return to work status to Trinity Burkhart to the Roscommon Township Fire Department effective July 1, 2026. All ayes, Motion carried.	Firefighter Return to Work Status
Request for leave of absence for firefighter was reviewed. Motion by Schwach, second by Pickard, to grant Aden Kuznicki a six-month leave of absence from the Roscommon Township Fire Department effective July 1, 2026. Board discussed that Kuznicki be requested to pay his share of Aflac insurance premium payments while on leave. All ayes, Motion carried.	Firefighter Leave of Absence
Treasurer shared need for additional Compost and Recycle Center permit stickers. Motion by Schwach, second by Pickard, to authorize the purchase of 500 Composting/Recycle Permits for a cost of \$617 from budget line item 226-000-727-00. All ayes, Motion carried.	Compost and Recycle Center Stickers
Fiscal Year 2025-2026 Annual Audit was submitted to Board and reviewed.	2025-2026 Audit
Board discussed dates for Special Meeting/Budget Worksession and tentatively scheduled it for August 14th, 2026 at 9:00am.	Special Meeting
Quote for repairs to maintenance vehicle was reviewed. Motion by Hose, second by Pickard, to authorize repair to maintenance vehicle 2010 Ford Pickup F-150 as per Estimate #003253 from Lake Transmission and Towing in the amount of \$590.05 (less applicable sales tax) from budget line item 101-698-977-10. All ayes, Motion carried.	Maintenance Vehicle Repair
	PUBLIC COMMENT
Undersheriff Ben Lowe shared information on County Millages with statics on Road Patrol Millage. He also voiced willingness to facilitate meeting regarding road end signage for fire safety.	County Millages and Road End Signage
County Emergency Systems Administrator shared information on 911 Central Dispatch Millage.	911 Dispatch Millage
Resident commented on improvement in the past couple of years of ordinance enforcement. She also asked about the "junk" from 6698 W. Houghton Lake Drive being moved to another vacant parcel.	Blight Enforcement
	ANNOUNCEMENTS
Supervisor shared copies of the Houghton Lake Ambulance Authority Community Report and advised Board of Review is Tuesday, July 21, 2026 for errors and omissions.	HL Ambulance Millage and Board of Review
Treasurer advised the 2026 summer tax bills have been mailed out.	Taxes
Trustee Schwach advised he was brought in on an issue with Dollar General grass cutting and it has been cleared up. He also advised has been inquiring with MDOT to replace light at Loxley Rd/M-55 intersection. MDOT is waiting on Consumers regarding documentation needed but a light may return late 2025 or early 2026.	Grass and Streetlights
Clerk shared that Early Voting for the August primary will run July 25-August 2 from 8:30 am to 4:30 pm and Primary Election day is August 4 from 7:00 am to 8:00 p.m.	Early Voting and Primary Election Day
	ADJOURN
Motion by Hose, second by Schwach, to adjourn the meeting at 8:26 p.m. All ayes, Motion carried.	8:26 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Deputy Clerk Tussey

