

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	
May 5, 2026	
Supervisor Randall called the meeting to order at 7:00 p.m. and State Representative Ken Borton lead the Pledge of Allegiance.	Call to Order
COMMUNITY SPOTLIGHT	
In honor of 2025 Houghton Lake High School graduate US Airman Megan Houserman who had recently completed US Air Force Basic Military Training at Lackland Air Force Base in San Antonio, TX, State Representative Ken Borton presented a US flag to Airman Houserman. The flag had flown over the Michigan Capitol on the day of her graduation.	Congratulations to US Airman, Megan Houserman
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Pickard-Trustee and Schwach-Trustee. Absent: None.	Roll Call
CONSENT AGENDA	
Motion by Schwach, second by Hose, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
PUBLIC COMMENT	
Property owner voiced concern with Supervisor position being able to also perform assessing duties and salaries; another resident asked for a copy of the recording from last month's meeting; property owner shared concern with fair and equal ordinance enforcement regarding shed setbacks from garages; another resident requested help with getting speed limit signs installed in Houghton Lake Forest Estates; two representatives from the Roscommon County Republican Party shared information on upcoming meetings and events.	Supervisor/Assessing duties; meeting recording copy; shed setback Ordinance enforcement; speed limit signs and County political party
CORRESPONDENCE	
Correspondence from Roscommon County Treasurer regarding tax foreclosed properties was reviewed and discussed. Supervisor has contacted County Treasurer to discuss lien costs for 818 Federal, which is on the foreclosure list.	County Tax Foreclosed Properties
Engagement Letter from UHY, LLP for the 2025-2026 Audit was shared with the Board. Audit is currently happening and will be finished week ending May 8th.	2025-2026 UHY Engagement Letter For Audit
Correspondence regarding raffle license from Houghton Lake Performing Arts Association was read. Motion by Hose, second by Schwach, to adopt Resolution #2026 -5-5, that the request from the Houghton Lake Performing Arts Association of Houghton Lake, MI , County of Roscommon, requesting that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses, be considered for approval. All ayes, Motion carried.	Resolution #2026-5-5 Houghton Lake Performing Arts Association Raffle License
UNFINISHED BUSINESS	
Board considered Amendment to Blight Ordinance to include "nuisance lighting". Motion by Hose, second by Schwach, to adopt Resolution #2026-5-5a to approve Ordinance #87 to Amend Roscommon Township Ordinance No. 35, the Roscommon Township Blight Ordinance, to revise the definition of "Nuisance.", as corrected. During discussion, Supervisor stated she spoke with attorney who clarified meaning of "reasonable person". Clerk stated Planning Commission did not address the questions of exemptions for commercial or holiday lighting, what happens when a neighbor does not comply, who pays for the enforcement and requested a public hearing to see if it is a widespread issue in the Township. Roll call vote: Milburn-no, Hose-yes, Randall-yes, Pickard-yes, Schwach-yes, Motion carried	Resolution 2026-5-5a Ordinance #87 Blight Ordinance Amendment
Zoning Administrator Hull provided update on 6698 W. Houghton Lake Drive. He provided pictures and said that the building is almost completely cleaned out. He advised the old owner should be out by the end of the month and the new owners in with a site plan for the property in a month or two.	Dangerous Building Update 6698 W. Houghton Lake Drive
Supervisor shared an email update from Ordinance Officer Peterson stating that April Dangerous Building hearings had been delayed because the HLBA had removed Hearing Officer Leroy and stated the hearings are on hold until a new hearing officer is appointed.	Dangerous Building 7491 Emery Road

Supervisor provided Section 5A, Ordinance 73, Dangerous Buildings, which states, "The Hearing Officer shall be appointed by the Township Supervisor to serve at his or her pleasure." Consensus of the Board to send letter to HLBA in support of retaining Hearing Officer Leroy and sharing the information on how the hearing officer is appointed so the hearings can commence as soon as scheduled.	HLBA Dangerous Buildings Hearings and Hearing Officer
NEW BUSINESS	
Quotes to pressure wash/paint chip strip the main hangar to prep for painting were reviewed. Motion by Pickard, second by Milburn, to authorize Top Notch Mobile Power Wash to prepare Main Hangar for painting as per quote dated 4/7/2026 in the amount of \$1,200.00 from budget line item 101-295-930-00. All ayes, Motion carried.	Airport Main Hanger Pressure Wash
Houghton Lake Airport ice storm damage was discussed with quote for tree removal. Airport manager has already removed some of the storm debris but there are still some large trees that need removal and clean up. Motion by Hose, second by Pickard, to authorize up to \$2,000.00 for storm cleanup at Houghton Lake Airport by Andre Tree Service. All ayes, Motion carried.	Airport Ice Storm Debris Cleanup
Roscommon County Road Commission Agreement for road improvements on twenty-three township streets was presented to the Board, with RCRC manager and engineers present to answer questions. Motion by Schwach, second by Pickard, to adopt Resolution#2026-5-5b, to authorize Clerk and Supervisor to execute the Agreement for Local Road Improvement with the Roscommon County Road Commission for road improvements on Broadway, Cadillac Avenue, Champlain Avenue, Columbus Avenue, Coventry Street, Martin Boulevard, Woodhaven Street, Crestline Road, Magellan Avenue, Warner Court, Desoto Avenue, Gasoline Alley, Hazel Street, Hudson Avenue, Joliet Avenue, LaSalle Avenue, Marquette Avenue, McClellan Boulevard, Nicolet Road, Poplar Street, Sunshine Alley, Tin Pan Alley and Walleye Alley. The township's share being \$197,119.10 of the \$530,719.07 total project. All ayes, Motion carried.	Resolution 2026-5-5b 2026 Road Projects
Due to 2026 Road Projects exceeding current road fund, transfer from Capital Improvement funds and budget amendment was considered. Motion by Milburn, second by Schwach, to Adopt Resolution 2026-5-5c to amend the Roscommon Township 2026-2027 Budget as follows: transfer \$37,500.00 from Capital Improvement Fund to Revenue line 203-000-077 and \$37,500.00 to Expense line 203-000-775. All ayes, Motion carried.	Resolution 2026-5-5c Budget Amendment
Supervisor shared that the Freshwater Trails Walleye had been delivered to Lakeview Park and is in storage currently. She asked for assistance from anyone who could help with ideas signage structure. Consensus of the Board to allocate up to \$3,000.00 for signage.	Freshwater Trails Walleye
Board reviewed quote supplied by Maintenance Lead Sohn regarding Lakeview Park. Motion by Milburn, second by Schwach, to authorize \$2,500.00 for new sand at Lakeview Park for playground safety as per Estimate No. 1069 from Saxton Heavy Equipment from budget line item 101-698-777-00. All ayes, Motion carried.	Lakeview Park Sand
Board reviewed photos and quote supplied by Maintenance Lead Sohn regarding high water damage and safety at Sperry Heights Memorial Park. Motion by Pickard, second by Schwach, to authorize up to \$8,500.00 for high water damage repair and beach sand and playground sand as per Estimate No. 1070 from Sexton Heavy Equipment. During discussion, Trustee Schwach noted that the ARPA project riprap limited the amount of damage that could have been caused by the high water. All ayes. Motion carried.	Sperry Heights Memorial Park High Water Damage
Quotes to pressure wash and stain the Sperry Heights Memorial Park pavilion were shared. Motion by Schwach, second by Pickard, to authorize Top Notch Mobile Power Wash to prepare Sperry Park pavilion for staining for an amount not to exceed \$550.00 from budget line item 101-689-778-00. All ayes, Motion carried	Sperry Heights Memorial Park Pavillion Pressure Wash
Motion by Milburn, second by Hose, to authorize JD's Custom Painting to apply two coats of SW Super-Deck Semi-Transparent Stain at Sperry Park pavilion, as per Estimate #1507 dated 4/17/26 in the amount of \$2,975.00 from budget line item 101-689-778-00. All ayes, Motion carried.	Sperry Heights Memorial Park Pavillion Stain
Supervisor updated Board on Skinner Park water fountains. The fountains are not currently ready for seasonal use but will be soon. The water table needs to recede and then the water sampling can be done to unsure safety.	Skinner Park Water Fountains

Clerk requested attendance at MTA Election Ready class. Motion by Pickard, second by Hose, to authorize Clerk and Deputy to attend MTA Election Ready class at a cost of \$100.00 per attendee plus mileage from line items 101-191-860-00 and 101-191-870-00. All ayes, Motion carried.	MTA Election Ready Class
Zoning Administrator Hull shared that Cloudpermit contract had been changed after deciding that the cost outweighed the use of the entire software. The code enforcement portion of the software will still be used but the cost is much less.	Cloudpermit Software
Zoning Administrator Hull addressed the Cargo Containers and Portable Storage Containers Ordinance and the Hobby Farm Ordinance. He advised that the public hearing had not been held correctly so the Planning Commission will be having a public hearing on both Ordinances at its June meeting.	Cargo Container & Portable Storage Containers Ordinance and Hobby Farm Ordinance
Board discussed Compost/Recycle Center and the ice storm damage on the grounds. Motion by Hose, second by Milburn, to authorize Andre Tree Service tree/storm cleanup at the Compost Center in the amount of \$800.00 from line item 226-000-776-00. All ayes, Motion carried.	Compost/Recycle Center Ice Storm Debris Cleanup
Board considered the ice storm debris and collection piles at the Compost/Recycle Center. Trustee Schwach agreed to calculate the current cubic yards of what has been collected so the Township can move forward with request for possible State of Emergency funding to help pay for chipping and removal.	Compost/Recycle Center Ice Storm Debris Collection Piles
Supervisor/Assessor Randall shared letter that will be posted on website and may publish regarding field work and sharing contact information for any concerns or questions. She also advised South Houghton Lake Forest Estates, Lots 1-891, were scheduled for April to October with permit inspections as needed.	Assessing Field Work Informational Letter and Schedule
	ANNOUNCEMENTS
Supervisor shared that the County Board of Commissioners has certified that the assessment rolls of the townships and village and they have been examined and find the rolls relatively equal as equalized per class.	Assessment Rolls
Trustee Schwach advised there were several brush fires in the area and still may be water over some roads and to use caution.	Wildfires and Water Over Roads
	PUBLIC COMMENT
Property owner again voiced concern with Supervisor position being able to also perform assessing duties and salaries; another property owner restated request for fair and equal Ordinance enforcement regarding sheds being too close to garages and property lines; another resident asked if there is still the ability to track Ordinance Violation Complaints online since Cloudpermit software was being cut.	Supervisor/Assessing duties; equal and fair Ordinance enforcement regarding sheds, ability to track complaints online.
	ADJOURN
Motion by Hose, second by Pickard, to adjourn the meeting at 8:16 p.m. All ayes, Motion carried.	8:16 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Clerk Milburn

