

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3305
April 7, 2026	
Supervisor Randall called the meeting to order at 7:00 p.m. and Gail Carrick lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Pickard-Trustee, Schwach-Trustee. Absent: None	Roll Call
	CONSENT AGENDA
Motion by Hose, second by Schwach, to approve the items on the Consent Agenda with the additional bills and fire run report as presented. All ayes, Motion carried.	Approved
	PUBLIC COMMENT
Resident asked for "good cleaning" of the cemetery grounds. Resident stated 306 Beech is not a dangerous building.	Cemetery and Dangerous Building
	CORRESPONDENCE
Houghton Lake Men's League request to use fields was considered by the Board. Motion by Milburn, second by Pickard, to authorize the Houghton Lake Men's League use of Dutcher Softball Complex Fields 1 and 2 on Mondays from May through August for the 2026 season. There will be no annual tournament this year. Said approval is conditional upon proper insurance. There will not be a cost for use of the fields, instead we would appreciate the League's assistance in clean up after its events. Porta potties will be placed throughout the park for park use, if additional porta potties are required it will be the responsibility of the Leagues. All ayes, Motion carried.	HL Men's League
Department of Licensing and Regulatory Affairs Liquor Control Commission notice of new SDM license for Pineview Highlands, Inc was read.	Department of Licensing and Regulatory Affairs
Michigan Department EGLE notice for Roscommon County Road Commission permit for work near Grass Lake Road and Townline Creek was reviewed.	EGLE Permit
Correspondence from Li'l Willies, Inc. regarding \$5 per unit per billing cycle increase was shared.	Portapotties
Email from Roscommon County Emergency Management Director regarding Michigan Disaster and Emergency Contingency Fund and possible reimbursable items as reviewed.	MI Disaster and Emergency Fund
	UNFINISHED BUSINESS
Allpro Technology quote was discussed. Motion by Pickard, second by Milburn, to contract with Allpro Technology for IT services per quote effective May 1, 2026 through May 1, 2027. All ayes, Motion carried.	Allpro Technology
	NEW BUSINESS
Dangerous Buildings hearing regarding 214 Collingwood commenced. Board reviewed and considered documents including notice, order and photos. Supervisor opened the floor to public comment. Property owner and family were present and shared history of property. A proposal for compliance was submitted to Supervisor. Motion by Schwach, second by Pickard, to modify the November 18, 2025 Order of the Hearing Officer for the property located at 214 Collingwood, Houghton Lake, Michigan, parcel no. 72-011-460-074-000, legally known as Lot 74, Linwood Park, Roscommon Township, Roscommon County, Michigan, to allow 120 days (before August 5, 2026) to bring the property into compliance, requiring permits and building officials inspections, if required by statute. A new hearing before the Township Board will be scheduled for August 11, 2026. All ayes, Motion carried.	Dangerous Building Hearing Case #2025-17 214 Collingwood
Documentation regarding 306 Beech was presented to the Board for consideration as possible dangerous buildings ordinance violator. Supervisor opened the floor to the public and information was shared by acquaintance of property owner. Motion by Milburn, second by Schwach, to authorize Roscommon Township Supervisor to submit the following described property for review as possible violation pursuant to the Roscommon Township Dangerous Building Ordinance #73: Parcel number 72-011-460-125-0000, commonly known as 306 Beech, Houghton Lake, MI 48629, and legally described as Lots 125 and 126, Linwood Park, Roscommon Township, Roscommon County, MI. All ayes, Motion carried.	Dangerous Building 306 Beech

Documentation regarding 7491 Emery was presented to the Board for consideration as possible dangerous buildings ordinance violator. Supervisor opened the floor to the public. There was no public comment. Motion by Milburn, second by Pickard, to authorize Roscommon Township Supervisor to submit the following described property for review as possible violation pursuant to the Roscommon Township Dangerous Building Ordinance #73: Parcel number 72-011-226-002-0120, commonly known as 7491 Emery, Houghton Lake, MI 48629, and legally described as Com at NW cor of NW 1/4 of NE 1/4 Sec 26TH S 20 Rds E 8 Rds thence N 20 Rds thence W 8 Rds to POB Part of NW 1/4 OF NE 1/4 Sec 26 T22N R4W. All ayes, Motion carried.	Dangerous Building 7491 Emery
Roscommon Township Fire Department Executive Board request for acquiring a DNR surplus brush truck was considered. Motion by Pickard, second by Schwach, to adopt Resolution 2026-4-7 to authorize Clerk and/or Fire Chief to execute necessary documentation to acquire DNR surplus brush truck VIN 1GCHD34JXGF309753 and authorize costs related to placing the truck in operation as part of the Roscommon Township Fire Department Apparatus. All ayes, Motion carried.	Resolution #2026-4-7 Request for Federal Excess Property
Roscommon Township Fire Department Executive Board recommendation for new firefighter was reviewed. Motion by Schwach, second by Pickard, to appoint Kirk Rase, Jr. to the Roscommon Township Fire Department as a probationary firefighter effective April 7, 2026. All ayes, Motion carried.	Firefighter Appointment Kirk Rase, Jr.
Resignation from Fire Hall custodial position and FD Executive Board recommendation was reviewed. Motion by Pickard, second by Milburn, to accept resignation from Cody Parr from the custodial position for the Roscommon Township Fire Department effective April 1, 2026. All ayes, Motion carried.	Resignation Fire Hall Custodian
Motion to appoint Jared Debra for the custodial position for the Roscommon Township Fire Department effective April 7, 2026. All ayes. Motion carried.	Appointment Fire Hall Custodian
Supervisor gave update on Compost/Recycle Center opening and storm clean. Some non-residents were allowed to use site for ice storm brush cleanup. It was the consensus of the Board that now 2026 permits will be required for all non-residents and commercial lawncare and tree cutting services.	Compost/Recycle Center Storm Brush Cleanup
Supervisor shared that Household Hazardous Waste Collection Day is Saturday, May 30, 2026 from 9:00 am to 1:00 pm at the Roscommon County Road Commission Facility.	Household Hazardous Waste Collection Day
Treasurer presented HL Community Schools Summer Tax Collection Agreement. Treasurer will do cost benefit analysis to ensure that the \$2.50 per parcel is covering the expense to collect for the schools for next year's agreement.	Summer Tax Collection Agreement
Treasurer new Deputy Treasurer was shared. Motion by Hose, second by Milburn, to appoint Hutsyn Stevens as part-time Deputy Treasurer effective April 1, 2026. All ayes, Motion carried.	Deputy Treasurer Hutsyn Stevens
Park Maintenance Department request for assistance from tree service to remove remainder to ice storm damage was considered. Motion by Milburn, second by Hose, to authorize tree service and other necessary repairs as needed for Roscommon Township Parks. All ayes, Motion carried.	Tree Service
Request for memorial bench at Dutcher Softball Complex Field was presented by Nicole Van Horn and Tracey Haggart on behalf of the Ladies Softball League. Motion by Pickard, second by Hose to authorize Supervisor to work with Nicole Van Horn regarding the purchase and installation of a 4' memorial bench. All bench expenses are the responsibility of the donor, including engraving and shipping and transportation. Township park maintenance department will assist with installation and coordinating delivery. All ayes, Motion carried.	Softball League Memorial Bench
Request to use disc golf course for tournament was considered. Motion by Hose, second by Milburn, to authorize the Northern Michigan Nurses Honor Guard use of the Roscommon Township Disc Golf Course and Pavilion #2 for a Nightingale Open Charity Disc Golf Tournament on Sunday, June 21, 2026. Said approval is conditional upon proper insurance and payment of \$100.00 fee for pavilion rental. We would appreciate the League's assistance in clean up after their event. All ayes, Motion carried.	Nightingale Open Charity Disc Golf Tournament
Quote for replacement planks for Lakeview Park Fishing Pier Dock was reviewed. Motion by Milburn, second by Pickard, to authorize up to \$600.00 for Lakeview Park Dock repair. All ayes, Motion carried.	Lakeview Park Fishing Pier Dock Repair

Michigan Township Participating Plan Board of Directors Candidate Nomination was considered. Motion by Milburn, second by Hose, to adopt resolution #2026-4-7a as presented to appoint Diane F. Randall, Roscommon Township Supervisor to serve as the municipality's Member Representative and nominate Diane F. Randall for consideration to continue to serve on the Michigan Townships Par-Plan Board of Directors as Zone 4 Director. All ayes, Motion carried.	Resolution #2026-4-7a MI Par Plan BOD Nomination
Request for Northeast Michigan Assessor Association course was reviewed. Motion by Hose, second by Pickard, to authorize supervisor/assessor to attend the NEMAA Workplace Violence and Field Work Safety program in Houghton Lake for a cost of \$50.00. All ayes, Motion carried.	NEMAA Course
Roscommon Township Principles of Township Governance Excellence was read. Motion by Hose, second by Schwach, to adopt Roscommon Township Principles of Township Governance Excellence as presented. All ayes, Motion carried.	Principles of Township Governance Excellence
ANNOUNCEMENTS	
Clerk shared, with Board's agreement, gratitude for the hard work and instrumental support of the Firefighters, Road Commission, Compost Center Manager and Cemetery Sexton during the Ice Storm State of Emergency and after.	Recognition
PUBLIC COMMENT	
Resident shared gratitude for the Township Board for putting community needs first. Trustee Schwach shared that application for 2027 Congressionally Directed Spending has made it to the next round of consideration.	Appreciation and Funding Update
ADJOURN	
Motion by Hose, second by Pickard, to adjourn the meeting at 8:43 p.m. All ayes, Motion carried.	8:43 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	
	Minutes prepared by Clerk Milburn

