

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	
June 4, 2024	
Supervisor Randall called the meeting to order at 7:00 p.m. and Trustee Rob Christian lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Christian-Trustee, Schwach-Trustee. Absent: None	Roll Call
CONSENT AGENDA	
Motion by Hose, second by Schwach, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
PUBLIC COMMENT	
None at this time.	None
CORRESPONDENCE	
Email from Roscommon County Emergency Management Director Vanessa Varner regarding FEMA approval letter for Roscommon County's Hazard Mitigation Plan was reviewed and correspondence from FEMA regarding National Flood Insurance Program was discussed.	Hazard Mitigation Plan and FEMA NFIP
Notice regarding Republic Services Whitefeather Landfill Education Day on Tuesday, June 11, 2024 from 10:00 a.m. to 2:00 p.m. was shared.	Republic Services
Michigan Liquor Control Commission transfer investigation notice for Quest Golf Club was reviewed.	Liquor Control
UNFINISHED BUSINESS	
Trustee/Zoning Administrator Christian updated on Dangerous Building 818 Federal Ave. Motion by Hose, second by Schwach, to adopt the following Order of the Township Board; Structures: Residential Single Family dwelling, accessory building and all blight. The Township Board having considered the October 25, 2023 Order of Hearing Officer David Leroy respecting the property located at 818 Federal, Houghton Lake, MI 48629, within the Township, at its meeting held March 5, 2024, the property owner and parties in interest having been afforded an opportunity to be heard regarding the same; the Township Board having considered the testimony, photographs and evidence presented by the Hearing Officer; and the Township Board having determined to uphold and modify the Hearing Officer's decision ordering the single family dwelling and accessory building located on the property to be razed and clean up blight; and the Township Board having been otherwise fully advised in the premises: NOW THEREFORE it is hereby ordered that with respect to the property identified above which is legally described as Lot 20, LINWOOD PARK, Roscommon Township, Roscommon County, Michigan, Parcel Number 72-011-460-020-0000. 1. The January 12, 2024, Transmittal of Order to Raze to Township Board and Request for Enforcement of Order from the Dangerous Buildings Hearing Officer is upheld. The structure, located on the property at 818 Federal Ave, constitutes a Dangerous Buildings in accordance with the Dangerous Buildings provisions of the Housing Law of Michigan and Roscommon Township Ordinance No. 73. 2. Owner must fully destroy the dangerous building and properly remove all waste materials from the site no later than July 6, 2024. There will be no further extensions granted as the Roscommon Township Board will begin the bidding process for demolition to be tentatively awarded at the July 2, 2024, meeting of the Roscommon Township Board and if owner fails to comply with this order by July 6, 2024, the Roscommon Township Board shall proceed with the demolition. The Township Board will have the ability to effectuate the demolition and charge the cost to the property as a lien. All ayes, Motion carried.	Dangerous Building Case #2023-08 818 Federal Ave
Dangerous Building Case #2023-07 601 Nicolet Trail was discussed by the Board. Motion by Christian, second by Schwach, to authorize Clerk to execute the Letter of Understanding with Matthew Litwaitis Jr. for 601 Nicolet Trail with the following provisions: Litwaitis shall maintain the above described property blight free for twelve months from the date of the agreement, and after the above contingency is met, the township shall waive the \$304.84 Dangerous Building costs billed to Litwaitis. All ayes. Motion carried.	Dangerous Building Case #2023-07 601 Nicolet Trail
Supervisor advised there were no bids received for Dangerous Buildings Case #s 2023-03 and 2023-04; 6800 W. Houghton Lake Drive and 6780 W. Houghton Lake Drive. Board discussed extending the bid received date. Consensus of the Board to allow Supervisor to revise bids and have due Monday, July 1, 2024 to be opened at the Tuesday, July 2, 2024 meeting.	Dangerous Buildings Case # 2023-03 & #2023-04 6800 and 6780 W. Houghton Lake Drive

	NEW BUSINESS
Lakeland Recreation 55th anniversary proclamation was presented to the Board. Motion by Milburn, second by Hose, to adopt the proclamation as follows: Roscommon Township, Roscommon County, Michigan Proclamation To Recognize Lakeland Recreation; Cabala and Galbraith Families. WHEREAS, 2024 marks the fifty-fifth anniversary of Lakeland Recreation and Roscommon Township wishes to recognize and commend those family businesses that have contributed greatly to this township and our community; and WHEREAS, Lakeland Recreation, owned by Lakeland Rental Properties, LLC is one such outstanding business, which has contributed positively to the local community by creating jobs and boosting the local economy with years of dedicated service to the Houghton Lake residents and its visitors; and WHEREAS, Lakeland Recreation, founded by Patrick E. Cabala, and his wife, Sarah J. Cabala, was just one of the many businesses owned by the Cabala Family; and WHEREAS, currently Lakeland Recreation is owned and operated by the Cabalas' daughter, Patricia Galbraith and her husband Tom Galbraith of Houghton Lake, and their children. NOW THEREFORE, Roscommon Township Supervisor, Diane F. Randall, on behalf of the Roscommon Township Board of Trustees and the citizens of the Township of Roscommon proclaim that we recognize and congratulate Lakeland Recreation on the celebration of its fifty-fifth anniversary and wish it much continued amusement and success in the future. All ayes, Motion carried.	Lakeland Recreation 55th Anniversary Proclamation
Roscommon Township Fire Department Executive Board presented request to purchase new wildland and firefighting coats and pants from ARPA funds to replace equipment that is out of date or will be out of date within the next year. Motion by Hose, second by Milburn, to purchase partially from ARPA funds 20 sets of Nomex Wildland coats and pants not to exceed \$584.84 each and 5 sets of structural firefighting coats and pants not to exceed \$3,395 each, with \$15,000.00 being paid out of ARPA funds and remaining \$13,671.80 from budget line 206-000-977-00. All ayes, Motion carried.	Purchase Firefighter Coats and Pants
Purchase of new picnic tables for Lakeview Park was considered. Supervisor advised of reoccurring vandalism at Lakeview Park and asked for help in reporting anything to the Township. Motion by Hose, second by Schwach, to approve up to \$7,000.00 for new ADA picnic tables for Lakeview Park. All ayes, Motion carried.	Lakeview Picnic Tables
Clerk presented information on Michigan Townships Association Election Prep class. Motion by Hose, second by Christian, to approve Clerk and Deputy Clerk to attend the Election Prep: Beyond the Bureau class for a cost of \$100.00 each plus mileage, from budget line item 101-191-956-00. All ayes, Motion carried.	MTA Election Prep Class
Board considered renewal options for the Michigan Township Association membership and education. Motion by Hose, second by Milburn, to authorize the Michigan Townships Association annual dues as follows: Membership Dues in the amount of \$3,454.99 from budget line item 101-101-852-00; Legal Defense Fund in the amount of \$103.65 from budget line item 101-101-807-00 and Online Learning Subscription Plus in the amount of \$1,000.00 from budget line item 101-101-860-00. All ayes, Motion carried.	MTA Annual Dues
Supervisor/Assessor presented information on continuing education classes for Assessing. Motion by Milburn, second by Christian, to approve the continuing education courses offered by Northeast Michigan Assessor Association and Michigan Assessors Association for a total cost of \$150.00 plus mileage, from budget line items: 101-209-910-00 and 101-209-860-00. All ayes, Motion carried.	Assessing Continuing Education
Supervisor/Assessor presented information on parcel combinations related to a County-wide form to be utilized. Motion by Christian, second by Milburn, to adopt Resolution #2024-6-4, implementing the Roscommon Township Land Combination Form and set the fee at \$75.00 per combination effective June 4, 2024. All ayes, Motion carried.	Resolution #2024-6-4 Roscommon Township Parcel Combination
Board considered proposed rate increase for Roscommon Township Cemetery. Board discussed each current and increased rates, Cemetery Sexton rates and what other townships charge. The matter was tabled to gather further information.	Roscommon Township Cemetery Rates
Tree removal quote for cemetery was presented. Motion by Hose, second by Schwach, to approve Kos Excavating to remove twelve dead trees from Roscommon Township Cemetery in the amount of \$1,000.00, from budget line 101-276-775-00. All ayes, Motion carried.	Cemetery Tree Removal

	NEW BUSINESS CON'T
Board reviewed quote on replacing asphalt in front of the cemetery chapel along with fixing drives. Board discussed waiting on paving the drives and get additional quotes. Motion by Christian, second by Hose, to authorize Mid-Michigan Asphalt Paving to do paving at the parking area around the chapel, plus additional 10'x41' additional asphalt, for an amount of \$13,110.00. All ayes, Motion carried.	Cemetery Asphalt
Board reviewed two quotes to replace fence at the cemetery with black fencing along Tower Hill. Board tabled the matter to evaluate the ARPA funds.	Cemetery Fence
Consumers Energy LED streetlight conversion of remaining twenty one streetlights was presented. Motion by Hose, second by Christian, to adopt Resolution #2024-6-4a, to authorize Clerk to contract with Consumers Energy to convert remaining streetlights as presented to LED for an amount of \$21,534.00. All ayes, Motion carried.	Resolution #2024-6-4a Consumers Energy Streetlight Conversion
Clerk presented two quotes for new office printer. Motion by Hose, second by Schwach, to authorize Clerk to execute lease agreement with Xerox for the Versalink B620 printer for a lease payment of \$35.70 per month and the printed black and white pages at .0102 cents per copy, from budget line item 101-265-958-00. All ayes, Motion carried.	Office Printer
	ANNOUNCEMENTS
Treasurer advised summer taxes will be mailed out Friday, June 28, 2024.	Summer Taxes
Trustee Schwach updated on Kevin Sperry Memorial Heights Park ADA walkway project.	Kevin Sperry Park
Trustee Christian advised the Roscommon-Denton Townships Joint Master Plan final adopted version is available on Township website.	Joint Master Plan
Clerk advised absentee ballots for the August 6, 2024 Primary Election will be available last week of June.	Primary Election Ballots
	PUBLIC COMMENT
None at this time.	None
	ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 8:19 p.m. All ayes, Motion carried.	8:19 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Deputy Clerk Stogiera

