

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES**8555 Knapp Road, Houghton Lake, MI 48629****May 7, 2024**

3282

Supervisor Randall called the meeting to order at 7:00 p.m. and Trustee Ace Schwach lead the Pledge of Allegiance.

Call to Order

Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Christian-Trustee, Schwach-Trustee.
Absent: None

Roll Call

CONSENT AGENDA

Motion by Schwach, second by Christian, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.

Approved

None at this time.

PUBLIC COMMENT

None

CORRESPONDENCE

Cherry Capital Connection, LLC representatives presented information on Summer 2024 project for installing broadband fiber to the unserved and underserved homes in Roscommon Township to the Board. There was discussion regarding leasing township property for a distribution center. Consensus of the Board to work with Cherry Capital Connection, LLC expand broadband fiber in the Township.

Cherry Capital
Connection Broadband
Fiber

Roscommon County Treasurer correspondence regarding tax foreclosed properties was reviewed and discussed. Consensus of the Board to refuse purchase from County of tax foreclosed properties at this time.

County Tax Foreclosed
Properties

Letter from Houghton Lake Chamber of Commerce regarding Fourth of July fireworks was presented. Motion by Milburn, second by Schwach, to authorize \$500.00 promotion to the Houghton Lake Chamber of Commerce for the fireworks sponsorship, from budget line item 101-101-850-00. All yes, Motion carried.

Fourth of July Fireworks

Board reviewed EGLE Permit Application for Wooded Acres Family Campground to modify camp sites layout, sanitary system and cabins.

Wooded Acres EGLE
Permit

Board reviewed the 2023/2024 fiscal year Township audit engagement letter. Motion by Hose, second by Milburn, to authorize Supervisor to execute engagement letter with UHY, LLP for the 2023/2024 fiscal year audit to begin on Monday, May 6, 2024. All ayes, Motion carried.

2023/2024 FY Audit

UNFINISHED BUSINESS

State Land Bank Blight Elimination Grant Agreement Amendment was considered. Motion by Christian, second by Schwach, to authorize Supervisor to execute Amendment Two to the Grant Agreement between the State Land Bank Authority and Roscommon Township. All ayes, Motion carried.

SLBA Blight Elimination
Grant

Trustee/Ordinance Administrator Christian updated board on Dangerous Building 6800 W. Houghton Lake Drive and 6780 W. Houghton Lake Drive. Motion by Schwach, second by Milburn, to amend the January 5, 2024 Order of the Township Board for 6800 W. Houghton Lake Drive to allow sixty days from Tuesday, May 7, 2024, extension to July 6, 2024, to add the following stipulations to the original order: The building must have all points of entry secured to prevent unauthorized entry within 14 days of this order and proof that said building has been secured presented to Roscommon Township Ordinance Officer; and owner must fully destroy the dangerous building and properly remove all waste materials from the site no later than July 6, 2024. There will no further extensions granted as the Roscommon Township Board will begin bidding process for demolition to be tentatively awarded at the June 4, 2024 meeting of the Roscommon Township Board and if owner fails to comply with this order by July 6, 2024, the Roscommon Township board shall proceed with the demolition and a demand for payment will be sent to the owner. All ayes, Motion carried.

Dangerous Building 6800
W. Houghton Lake Drive

Trustee/Ordinance Administrator Christian updated board on Dangerous Building 6780 W. Houghton Lake Drive. Motion by Milburn, second by Christian, to allow an extension to July 6, 2024, with the following stipulations: Owner must fully destroy the dangerous building and properly remove all waste materials from the site no later than July 6, 2024. There will no further extension granted as the Roscommon Township Board will begin bidding process for demoltion to be tentatively awarded

Dangerous Building 6780
W. Houghton Lake Drive**UNFINISHED BUSINESS**

at the June 4, 2024 meeting of the Roscommon Township Board and if owner fails to comply with this order by July 6, 2024, the Roscommon Township board shall proceed with the demolition and a demand for payment will be sent to the owner. All ayes, Motion carried.	Continued: Dangerous Building 6780 W. Houghton Lake Drive
Board reviewed information from UHY Advisors regarding ARPA Reporting.	ARPA
JC Design & Consulting, LLC Facilities Maintenance Contract was discussed by the Board. Consensus to table to gather information.	Facilities Management Contract
Supervisor updated Board on meeting with Denton Township officials and attorneys regarding possible regional stormwater ordinance. Motion by Milburn, second by Schwach, to authorize Roscommon Township to collaborate with Denton Township and Attorneys from Fahey, Schultz, Burzych & Rhodes for a proposed Regional Cooperation Stormwater Ordinance and Reviews. All ayes, Motion carried.	Stormwater Ordinance
NEW BUSINESS	
Update from Fire Chief Joe Williams regarding completion of Firefighter training 1 & 2 for Josh Turner was presented. Motion by Schwach, second by Hose, to promote Josh Turner from probationary firefighter effective April 1, 2024 with the Board's congratulations and appreciation for his commitment to our community. All ayes, Motion carried.	Firefighter Josh Turner Promotion
Airport Manager Chris Ambrose presented request quotes to replace John Deere mower. Motion by Hose, second by Christian, to authorize purchase of a John Deere Z960M Ztrak for a total cost of \$10,785.00, with trade in, from budget line item 101-295-977-00. All ayes, Motion carried.	Airport Mower
Motion by Milburn, second by Hose, to amend 2024-2025 budget to move \$9,785.00 from Contingency budget line item 101-101-999-00 to Airport Equipment budget line item 101-295-977-00. All ayes, Motion carried.	Budget Amendment
Request for mulch, sand and trailer tires was reviewed by Board. Motion by Milburn, second by Schwach, to authorize 8 yards of mulch from Bart's Fruit Market for Lakeview Park in the amount of \$312.00, from budget line item 101-698-777-00. All ayes, Motion carried.	Park Maintenance
Saxton Heavy Equipment donating beach sand for Kevin Sperry Memorial Heights Park was discussed. Motion by Christian, second by Milburn, to authorize Saxton Heavy Equipment to deliver washed and screened beach sand, spread and level sand for beach area and fill eroded areas around exposed concrete for an amount of \$600.00, with the Board's sincere appreciation of the donation of the sand, from budget line item 101-698-778-00. All ayes, Motion carried.	Kevin Sperry Park
Motion by Milburn, second by Hose, to approve the purchase of 4 new utility trailer tires with labor for an amount of \$500.00 from Top Tire LLC, from budget line item 101-698-977-00. All ayes, Motion carried.	Trailer Tires
Supervisor presented information on virtual L-4029 class. Motion by Hose, second by Milburn, to authorize Supervisor/Assessor, Clerk and Treasurer to attend virtual Tax Rate Request Form L-4029 on Thursday, May 9, 2024 for a cost of \$25.00 each. All ayes, Motion carried.	Tax Rate Request Form L-4029 Virtual Class
Board discussed date for a special meeting regarding Special Assessment District, BS&A Cloud and employment. Consensus of the Board to set the date of the special meeting for Monday, May 13, 2024 at 1:00 p.m.	Special Meeting
ANNOUCEMENTS	
Supervisor/Assessor stated the County Board of Commissioners has certified the assessment rolls of the townships and village and examined to find the rolls relatively equal as equalized per class.	Assessment Rolls
Trustee Schwach inquired about possibly doing a sidewalk along with the beach sand for Kevin Sperry Memorial Heights Park.	Kevin Sperry Park
PUBLIC COMMENT	
None at this time.	None
ADJOURN	
Motion by Hose, second by Christian, to adjourn the meeting at 8:33 p.m. All ayes, Motion carried.	8:33 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Deputy Clerk Stogiera