

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3278
January 9, 2024	
Supervisor Randall called the meeting to order at 7:00 p.m. and Roscommon County Commissioner Rex Wolfson lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Christian-Trustee, Schwach-Trustee. Absent: Hose-Treasurer	Roll Call
	CONSENT AGENDA
Motion by Schwach, second by Christian, to approve the items on the Consent Agenda with the additional bills. All ayes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Letter of resignation from secretary Jan Kline was considered by the Board. Motion by Milburn, second by Christian, to acknowledge the letter of resignation from Jan Kline. All ayes, Motion carried.	Resignation Jan Kline
Board reviewed an email from Emergency Management Director regarding USDA secretarial natural disaster designation for Roscommon County as a contiguous county regarding 2023 drought.	USDA 2023 County Disaster Designation
Roscommon County representative with delegated authority for Houghton Lake introduced himself to the Board and gave a brief update on the Houghton Lake Special Assessment District put in place by the County.	County Houghton Lake Special Assessment District
	UNFINISHED BUSINESS
Amendment to the State Land Bank Grant was presented to the Board. Motion by Schwach, second by Milburn, to authorize Supervisor to execute Amendment One to the Grant Agreement between State Land Bank Authority and Roscommon Township, as presented. All ayes, Motion carried.	State Land Bank Grant Amendment
Trustee/Ordinance Administrator Christian updated board on Joint Master Plan completion timeline.	Joint Master Plan
Updated information regarding participation in the county-wide housing study from the Roscommon Village was reviewed to the Board. Motion by Milburn, second by Christian, to adopt Resolution #2024-1-9, to authorize Supervisor to execute Housing Study Reimbursement Agreement with the Village of Roscommon for an amount up to \$1,000.00, from budget line item 101-808-808-00. All ayes, Motion carried.	Resolution #2024-1-9 Roscommon Housing Task Force
	NEW BUSINESS
IRS 2024 standard mileage rates was reviewed. Motion by Christian, second by Schwach, to adopt the 2024 IRS standard mileage reimbursement in the amount of 0.67 cents per mile effective January 1, 2024. All ayes, Motion carried.	2024 Standard Mileage Rates
Compost/Recycle Center 2024 non-resident and contractor permit fees were discussed due to the increase incurred by residents. Motion by Milburn, second by Schwach, to update costs for 2024 non-resident and contractor permits as follows: non-resident or those not paying the special assessment \$90.00; Roscommon Township resident with lawn care service \$180.00; non-resident lawn care service \$360.00 and tree service companies \$1,440.00 effective January 9, 2024. All ayes, Motion carried. Trustee Schwach also updated Board on recycle grant feedback.	Compost/Recycle Center 2024 Non-Resident and Contractor Permits
Board considered date for a 2024/2025 Budget work session. Consensus of the Board to set Budget work session for Wednesday, January 24, 2024 at 9:00 a.m.	2024/2025 Budget Work Session
Volunteer Fire Capacity Grant Agreement was presented to the Board. Motion by Christian, second by Schwach, to authorize Clerk and Fire Chief to execute the 2024 Volunteer Fire Capacity Project Agreement #FRD-VFC-07205 for turnout gear grant in the amount of \$3,500.00 with 50/50 match. All ayes, Motion carried.	Volunteer Fire Capacity Grant Program

MTA Annual Conference information was reviewed by the Board. Motion by Milburn, second by Schwach, to pay reasonable costs to attend the 2024 MTA Educational Conference for Roscommon Township board members in Traverse City, Michigan, from 2024/2025 budget line items 101-101-860-00 and 101-101-870-00. All ayes, Motion carried.	2024 MTA Annual Conference
NEMAA Board of Review training was presented to the Board. Motion by Christian, second by Schwach, to authorize Supervisor and Board of Review to attend Northeast Michigan Assessor Association March Board of Review training and for Supervisor to attend Assessing Key Topics for 2024, from budget line items 101-247-860-00 and 101-209-910-00. All ayes, Motion carried.	2024 NEMAA Board of Review Training
MTA Capitol Conference was discussed by the Board. Motion by Milburn, second by Christian, to authorize attendance at 2024 MTA Capital Conference with parking and mileage reimbursement, from budget line items 101-101-860-00 and 101-101-870-00. All ayes, Motion carried.	2024 MTA Capital Conference
ANNOUNCEMENTS	
Clerk advised the Presidential Primary is February 27, 2024, the primary ballot selection notices have been sent out to those on the permanent ballot list and absentee ballots will be after January 18, 2024.	Presidential Primary Election
PUBLIC COMMENT	
Roscommon County Sheriff Office Detective spoke about the Roscommon County Public Safety Millage on the February 27, 2024 ballot.	Public Safety Millage
ADJOURN	
Supervisor adjourned the meeting at 7:59 p.m.	7:59 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	
Minutes prepared by Deputy Clerk Stogiera	