

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3277
December 5, 2023	
Supervisor Randall called the meeting to order at 7:00 p.m. and Roscommon Housing Task Force Chair James Perialas lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Christian-Trustee, Schwach-Trustee. Absent: None	Roll Call
	AMENDMENT
Supervisor asked to add Michigan Minimum Wage Increase to the agenda. Motion by Hose, second by Schwach, to add under New Business #6, Michigan Minimum Wage Increase. All ayes, Motion carried.	Michigan Minimum Wage Increase
	CONSENT AGENDA
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with special discussion regarding invoice from Roscommon County for tax foreclosed properties and the additional bills. All ayes, Motion carried.	Approved
	SPECIAL DISCUSSION
Board discussed Roscommon County invoice for properties sold for less than the minimum bid at public auction for taxable foreclosure sale and reimbursement of a lien placed for demolition. Motion by Milburn, second by Hose, to remit payment to Roscommon County Treasurer in the amount of \$5,459.16. All ayes, Motion carried.	Roscommon County Invoice
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Board reviewed correspondence from Roscommon County regarding an unsold tax foreclosed parcel. Motion by Christian, second by Schwach, to adopt Resolution #2023-12-5, to decline transfer of foreclosed parcel. All ayes, Motion carried.	Resolution #2023-12-5 County Unsold Tax Foreclosed Properties
	UNFINISHED BUSINESS
Roscommon Housing Task Force Chair James Perialas addressed the Board regarding housing shortages and requested Roscommon Township to contribute \$1,000.00 toward a County-wide housing study. Perialas will forward the contract and other information for the Board to review the proposal.	Roscommon Housing Task Force
Trustee/Zoning Administrator Christian gave an update on current Dangerous Buildings timelines and progress being done. Supervisor advised of need for Notice of Municipal Conditions on all future Dangerous Building properties. Motion by Milburn, second by Schwach, to authorize preparation and recording of Notice of Municipal Conditions on all current and future Dangerous Building properties. All ayes, Motion carried.	Notice of Municipal Conditions
	NEW BUSINESS
Michigan Township Participating Plan representative Paul Olson presented Roscommon Township's liability insurance renewal and discussed policy changes.	Liability Insurance
Fire Chief Williams presented request to purchase ice rescue suits and two new saws. Motion by Christian, second by Schwach, to authorize purchase of two Mustang ice rescue suits from Dinges Fire Equipment for a cost of \$875.00 each, from budget line item 206-000-977-00. All ayes, Motion carried.	Purchase of Ice Rescue Suits
Motion by Schwach, second by Milburn, to authorize purchase of one Dewalt 20 inch Chainsaw, Model DCCS677Y1 for a cost of \$479.00 and one Dewalt 9 inch Cut-Off Saw, Model DCS692X2 for a cost of \$899.00 from Wilds True Value Hardware. Hose-yes, Randall-abstain, Schwach-yes, Milburn-yes, Christian-yes. Motion carried.	Purchase of Saws
Roscommon Township Fire Department Executive Board recommendation for appointment was reviewed. Motion by Schwach, second by Christian, to appoint Jeffery M. Lavdar to the Roscommon Township Fire Department as a certified firefighter effective December 5, 2023. All ayes, Motion carried.	Firefighter Appointment Jeffery M. Lavdar
Roscommon Township Fire Department firefighter request for leave of absence was considered. Motion by Christian, second by Schwach, to authorize a leave of absence for Kirk Rase from the Roscommon Township Fire Department effective December 1, 2023 through May 1, 2024. All ayes, Motion carried.	Firefighter Leave of Absence

Trustee/Zoning Administrator Christian presented proposal from Beckett & Raeder regarding study of storage units. Motion by Milburn, second by Schwach, to authorize the services of Sara Kopriva of Beckett & Raeder for the self-storage saturation study for a cost of \$3,000.00, from budget line item 101-805-807-00. All ayes, Motion carried.	Self-Storage Unit Study
Information provided by Crawford-Roscommon County Conservation District regarding Household Hazardous Waste collection shortfalls was reviewed by the Board. Clerk Milburn will forward January quote from US Ecology for Household Hazardous Waste collection services to CRCDCD.	Household Hazardous Waste
Houghton Lake Ambulance Authority reappointment was presented. Motion by Milburn, second by Christian, to reappoint Diane F. Randall to the Houghton Lake Ambulance Authority Board for a term to begin December 1, 2023 through December 1, 2026. All ayes Motion carried.	HL Ambulance Authority Randall Reappointment
Supervisor/Assessor presented 2024 Poverty Exemption Guidelines to the Board. Motion by Christian, second by Schwach, to adopt Resolution #2023-12-5a, 2024 Poverty Exemption Income Guidelines and Asset Test as presented. All ayes, Motion carried.	Resolution #2023-12-5a Poverty Exemption
Board discussed Michigan Minimum Wage annual increase. Motion by Milburn, second by Hose, to adopt Resolution #2023-12-5b, to amend the Roscommon Township Fiscal Year Payroll to include the following statement: Roscommon Township will comply with minimum wages as set by Michigan's Improved Workforce Opportunity Wage Act of 2018 which establishes the annual schedule of increases. All ayes, Motion carried.	Resolution #2023-12-5b MI Minimum Wage Increase
ANNOUNCEMENTS	
Supervisor stated December Board of Review is scheduled for Tuesday, December 12, 2023 to correct qualified errors and omissions. She also advised veterans exemptions no longer have to go to BOR which allows Veterans to have extended filing deadline for exemptions.	December BOR
Treasurer advised 2023 winter tax bills have been mailed out.	Taxes
Trustee Schwach advised Recycling Education Grant flyers will soon be delivered to Township Hall.	Recycling Ed Grant
Trustee/Ordinance Administrator Christian advised the Joint Master Plan should be ready for Board review by next month.	Joint Master Plan
PUBLIC COMMENT	
None at this time.	None
ADJOURN	
Motion by Hose, second by Christian, to adjourn the meeting at 8:27 p.m. All ayes, Motion carried.	8:27 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	
Minutes prepared by Deputy Clerk Stogiera	