

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3273
August 1, 2023	
Supervisor Randall called the meeting to order at 7:00 p.m. and firefighter Charles Jones lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee, Christian-Trustee. Absent: None	Roll Call
	AMEND AGENDA
Motion by DuPuis, second by Hose, to add to Agenda under New Business #9, Michigan Municipal League Board of Trustee Ballot, and to move Roscommon Township Fire Department recognition and firefighter recognition from New Business #1 to before the Consent Agenda. All ayes, Motion carried.	Approved
	FD RECOGNITION
Supervisor presented years of service pins to multiple firefighters recognizing them for their service. Board recognized Charles A. Jones for his over 50 years of service with a Proclamation and his retirement from the Roscommon Township Fire Department with a retired helmet plaque. Roscommon Township Fire Department was also recognized with a tribute from Michigan State Rep. Ken Borton.	Fire Department and Charles A. Jones Recognition
	CONSENT AGENDA
Motion by Hose, second by Milburn, to approve the items on the Consent Agenda with the additional bills and full refund of hall rental for accidental alarm activation as presented. All ayes, Motion carried.	Approved
	PUBLIC COMMENT
None at this time.	None
	CORRESPONDENCE
Michigan Department of Natural Resources correspondence regarding forest planning public input at their open house on Tuesday August 15, 2023 from 3:00 p.m. to 7:00 p.m. to the Roscommon Field Office was shared.	DNR Forest Planning
Houghton Lake Youth Football and Cheer request to use Skinner Park fields and pavilion area was considered. Motion by Christian, second by DuPuis, to authorize the Bobcat Youth Football and Cheerleading use of the former soccer fields at Skinner Park from August 7, 2023 through approximately October 28, 2023, contingent upon proof of liability insurance and notification of Disc Golf Tournament being held in September. All ayes. Motion carried.	HL Youth Football and Cheer Use of Skinner Park Fields
Priority Health renewal was presented. Supervisor stated there is an estimated 5% increase. Board will review alternative options provided by Burnham & Flower and set a special meeting.	Health Insurance Renewal
Delta Dental renewal was discussed. Supervisor advised there is no increase.	Dental Insur. Renewal
Email from Mary Lou Cagle regarding Dangerous Building at 3459 Towerhill Road, Houghton Lake, MI 48629, was read.	3459 Towerhill Road
	UNFINISHED BUSINESS
Dangerous Building Hearing Case #2022-10 regarding 3459 Towerhill Road was reviewed by the Board. Board reviewed update from property owner. Board expressed concerns with lack of improvement over two years, permit issues, the way Dangerous Building Cases will be handled in the future and meeting with property owner. Supervisor opened to public comment and property owners addressed the Board. Majority of the Board did not want to meet with owner to discuss timeframe for rehabilitating property. Supervisor stated she will personally contact and meet with property owners.	Dangerous Building Hearing Case #2022-10, 3459 Towerhill Road
Dangerous Buildings hearing regarding 6800 W. Houghton Lake Drive commenced. Board reviewed and considered documents including notice, order and photos. Supervisor asked if property owner was present and owner Linda Larson-Boynton addressed the Board. Motion by DuPuis, second by Christian, to adopt Resolution #2023-8-1, to authorize Supervisor to execute the order upholding and modifying the order of the Hearing Officer and requiring the property owner to demolish the structure within 90 days. If that order is not appealed in Circuit Court within 20 days then the Township Board will be authorized to effectuate demolition not less than 60 days after the date of demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the cost to the property as a lien. All ayes, Motion carried.	Resolution #2023-8-1, Dangerous Building Hearing Case #2023-03, 6800 W. Houghton Lake Drive

Dangerous Buildings hearing regarding 6780 W. Houghton Lake Drive commenced. Board reviewed and considered documents including notice, order and photos. Supervisor asked if property owner was present and owner Linda Larson-Boynton addressed the Board. Motion by Milburn, second by Hose, to adopt Resolution #2023-8-1a, to authorize Supervisor to execute the order upholding and modifying the order of the Hearing Officer and requiring the property owner to make all required repairs with proper permits within 180 days. If that order is not appealed in Circuit Court within 20 days then the Township Board will be authorized to effectuate demolition not less than 60 days after the date of demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the cost to the property as a lien. Hose-yes, Christian-no, Randall-yes, DuPuis-no, Milburn-yes, Motion carried.	Resolution #2023-8-1a, Dangerous Building Hearing Case #2023-04, 6780 W. Houghton Lake Drive
Dangerous Buildings hearing regarding 119 DeSoto commenced. Board reviewed and considered documents including notice, order and photos. Supervisor asked if property owner was present and owner Gregory L. Kiesgen addressed the Board. Kiesgen advised that the land contract on the property was forfeited back to him by court order and he is the owner of the property again. He advised he was unaware of the condition of the property prior and will work to make the improvements if given time. Motion by Hose, second by Christian, to adopt Resolution #2023-8-1b, to authorize Supervisor to execute the order upholding and modifying the order of the Hearing Officer and requiring the property owner to repair the detached garage with new siding, doors and roof within 120 days or demo the building. If that order is not appealed in Circuit Court within 20 days then the Township Board will be authorized to effectuate demolition not less than 60 days after the date of demolition set by the Township Board. The Township will then have the ability to effectuate the demolition and charge the cost to the property as a lien. All ayes, Motion carried.	Resolution #2023-8-1b, Dangerous Building Hearing Case #2023-05, 119 DeSoto
Purchase of two new benches at the Township Veterans Wall was discussed by the Board. Supervisor recognized Fraternal Order of Eagles Auxiliary 3201 for their donation of \$150.00.	Veteran Benches
Michigan Township Participating Plan class in Mt. Pleasant was brought back to the Board. Supervisor advised there is a fee of \$30.00. Motion by Christian, second by Milburn, to authorize Roscommon Township Board Members and Maintenance Lead to sign up for the MTPP Professional Development Day on Thursday, August 10, 2023 for a cost of \$30.00 plus mileage. All ayes, Motion carried.	MTPP Class
NEW BUSINESS	
Quote to repaint Fire Department overhead doors was considered by the Board. Motion by Hose, second by Milburn, to approve quote #2207 from Shine Bright Painting and Property Management, LLC for prep and painting the five overhead doors at the Roscommon Township Fire Department and parking lot decals for an amount of \$1,750.00, from budget line item 206-000-776-00. All ayes, Motion carried.	Repaint Fire Department Overhead Doors and Decals
Board considered date for 2024/2025 Budget work session. Consensus of the Board to set the Budget work session for Tuesday, September 19, 2023 at 9:00 a.m.	2024/2025 Budget Work Session
Board reviewed information regarding 2023 Solid Waste Special Assessment. Motion by Hose, second by DuPuis, to adopt Resolution #2023-8-1c, to set the 2023 Solid Waste Special Assessment at \$159.50 per unit for the 2023 winter tax bill. All ayes. Motion carried.	Resolution #2023-8-1c, 2023 Solid Waste Special Assessment
Questview Streetlight Special Assessment fund estimates were analyzed by Board. Motion by Hose, second by Christian, to adopt Resolution #2023-8-1d, to set the Questview Streetlight Special Assessment at \$48.75 per unit for the 2023 winter tax bill. All ayes. Motion carried.	Resolution #2023-8-1d, 2023 Questview Streetlight Special Assessment
Great Lakes Asphalt Sealcoating Quote for Township/Community Hall parking lot was discussed. Motion by Hose, second by Milburn, to authorize quote #875 from Great Lakes Asphalt Sealcoating for the Roscommon Township Offices/Community Hall for an amount of \$5,513.00, from budget line item 101-265-775-00. Hose-yes, Milburn-yes, Christian-abstain, Randall-yes, DuPuis-yes, Motion carried.	Township/Community Hall Asphalt Quote

Lakeview Park parking lot restriping was discussed. Motion by Milburn, second by DuPuis, to authorize quote #876 from Great Lakes Asphalt Sealcoating for the Lakeview Park in the amount of \$474.00, from budget line item 101-698-777-00. DuPuis-yes, Hose-yes, Christian-abstain, Milburn-yes, Randall-yes, Motion carried.	Lakeview Park Asphalt Quote
AT&T Metro Act Right-of-Way Permit Extension was presented. Motion by Hose, second by DuPuis, to adopt Resolution #2023-8-1e, to authorize Clerk to execute the AT&T Metro Act Right of Way Permit Extension, the extension is for a term to end December 31, 2028. All ayes, Motion carried.	Resolution #2023-8-1e, AT&T Metro Act Right-of-Way
Clerk presented MAMC class to the Board. Motion by Christian, second by DuPuis, to authorize Clerk and Deputy Clerk to attend the Michigan Association of Municipal Clerks member education day on Wednesday, August 30, 2023 in Mt. Pleasant, MI for a cost of \$50.00 each plus mileage, from budget line item 101-101-860-00. All ayes, Motion carried.	MAMC Class
MTA flyer on upcoming classes/retreat was reviewed. Motion by Milburn, second by DuPuis, to authorize Board Members, Deputy and Planning Commission Chair and Vice Chair to attend the Michigan Townships Association 2023 Professional Development Retreats for a cost up to \$365.00 each plus lodging and mileage. All ayes, Motion carried.	MTA Classes
MML Board of Trustee Ballot was considered by the Board. Motion by Hose, second by DuPuis, to authorize vote for the six candidates for Trustees of Michigan Municipal League Board as presented. All ayes, Motion carried.	MML Board of Trustee Ballot
	ANNOUNCEMENTS
Trustee/Ordinance Administrator Christian advised the draft Joint Master Plan is in the 63 day public comment period for review and is available at the Township Hall and website.	Joint Master Plan
Supervisor commended the Denton Township Fire Department on their annual ox roast.	Ox Roast
	PUBLIC COMMENT
None at this time.	None
	ADJOURN
Motion by Hose, second by DuPuis, to adjourn the meeting at 8:32 p.m. All ayes, Motion carried.	8:32 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Deputy Clerk Stogiera

