

<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES</b>		
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>		3271
<b>June 6, 2023</b>		
Supervisor Randall called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.		Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, Christian-Trustee. Absent: DuPuis-Trustee		Roll Call
		<b>CONSENT AGENDA</b>
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills as presented and McNally Elevator invoice for Lakeview park removed for special discussion. All ayes, Motion carried.		Approved
		<b>SPECIAL DISCUSSION</b>
Board discussed McNally Elevator invoice for repair to the elevator at Lakeview park. Clerk stated there is a service contract for maintenance and possible warranty that may cover recent work performed. Consensus of the Board to review service contract and warranty and contact McNally Elevator before paying invoice.		McNally Elevator Invoice for Lakeview Park
		<b>PUBLIC COMMENT</b>
None at this time.		None
		<b>CORRESPONDENCE</b>
Board reviewed the Fiscal Year 2022-2023 Annual Audit submitted by Baird, Cotter & Bishop, PC.		2022-2023 Annual Audit
Correspondence from Melissa Chambers regarding the formation of the Northeast Michigan Child Care Coalition and need for community members perspectives in the area to identify child care needs was shared.		NE Michigan Child Care Coalition
		<b>UNFINISHED BUSINESS</b>
Board reviewed two quotes received for Township Hall CAT 3 elevator inspection. Motion by Milburn, second by Christian, to contract with McNally Elevator for the Category 3 test for BFLD at the Roscommon Township Hall for an amount of \$1,400.00, from budget line item 101-265-954-00. All ayes, Motion carried.		Township Hall Elevator Cat 3 Test
Quotes for plumbing repair were considered by the Board. Motion by Christian, second by Hose, to accept the proposal from K&K Plumbing, Inc. for repair of three outside faucets and replace eighteen shut offs at toilets and sinks for an amount not to exceed \$1,120.00, from budget line item 101-265-775-00. All ayes, Motion carried.		Plumbing Repair
		<b>NEW BUSINESS</b>
Volunteer Fire Capacity Grant Program was presented to the Board. Motion by Milburn, second by Hose, to approve the Volunteer Fire Capacity Grant application due June 23, 2023 requesting two sets of globe structural turnout gear coats, pants and boots for an estimated amount of \$7,000.00 with 50/50 match, from budget line item 206-000-977-00. All ayes, Motion carried.		Volunteer Fire Capacity Grant Program
Michigan Fire Equipment Grant Program application was reviewed by the Board. Motion by Hose, second by Christian, to authorize Supervisor to execute the MI Fire Equipment Grant Program application due July 10, 2023 in the amount of \$10,000.00, from budget line item 206-000-977-00. All ayes, Motion carried.		MI Fire Equipment Grant Program
Board tabled setting date for Park Master Plan meeting when all board members are present.		Park Master Plan
Correspondence regarding EAA annual lunch fly-in was read. Motion by Christian, second by Hose, to authorize the EAA Chapter 1259 to hold a fly-in at the Houghton Lake State Airport on Saturday, July 1, 2023 from 10:00 a.m. to 2:00 p.m. no rides will be given, certificate of insurance required. All ayes, Motion carried.		EAA Annual Fly-in
Clerk presented Final Project Reporting Form and requested the board allow updating employee handbook as part of Township Governance Academy final project. Consensus of the Board to allow Clerk to update the township employee handbook for final project for TGA.		Update Employee Handbook

Board considered renewal options for the Michigan Township Association membership and education. Motion by Hose, second by Milburn, to authorize the Michigan Township Association invoice as follows: Annual dues in the amount of \$3,338.64 from budget line item 101-101-852-00; Legal Defense Fund in the amount of \$100.16 from budget line item 101-101-807-00 and Online Learning Subscription - Premium Pass in the amount of \$1,900.00 from budget line item 101-101-860-00. All ayes, Motion carried.	MTA Annual Dues
Community Survey results regarding the Joint Master Plan with Denton Township were reviewed by the Board.	Joint Master Plan Survey Results
Purchase of two new benches at the Veterans Wall were discussed by the Board. The purchase was tabled to seek additional funding options.	Veteran Benches
Concrete replacement at the cemetery was reviewed by the Board. The matter was tabled to get additional quotes.	Cemetery Concrete Repair
VSP Vision Care annual renewal options were considered by the Board. Both options were at a decreased cost to Township. Motion by Hose, second by Milburn, to authorize the Enhanced Offering to increase the retail frame allowance from \$130.00 to \$150.00 with the October 1, 2023 renewal with VSP Vision Care. All ayes, Motion carried.	VSP Annual Renewal
ARPA Funding Survey Results were reviewed by the Board.	ARPA Survey Results
Supervisor Randall asked for the Boards' consideration for MI Township Par Plan Election Ballot. Motion by Hose, second by Christian, to select Diane Randall for the Michigan Township Participating Plan Board of Director Election Ballot. All ayes, Motion carried.	Par Plan Board Ballot
<b>ANNOUNCEMENTS</b>	
Clerk advised the last Civil War Union Veteran buried in Roscommon County was honored with a ceremony held by the Sons of Union Civil War Veterans.	Civil War Ceremony
Supervisor commended the Fire Department on its work with other departments regarding the wild fire. Fire Chief advised of the effectiveness of MABAS membership with surrounding counties for faster response time and allow for more resources.	Wild Fires
<b>PUBLIC COMMENT</b>	
County resident presented MICore fact sheets for improving plant life etc. in Houghton Lake.	MICore
<b>ADJOURN</b>	
Motion by Hose, second by Christian, to adjourn the meeting at 7:48 p.m. All Ayes, Motion carried.	7:48 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	Minutes prepared by Deputy Clerk Stogiera