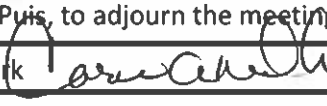


<b>ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES</b>	
<b>8555 Knapp Road, Houghton Lake, MI 48629</b>	
<b>February 7, 2023</b>	
Supervisor Randall called the meeting to order at 7:00 p.m. and resident Wendy Durocher lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee. Absent: Christian-Trustee.	Roll Call
<b>CONSENT AGENDA</b>	
Motion by Hose, second by Milburn, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
<b>CORRESPONDENCE</b>	
MedMutual Life Insurance Group Policy renewal beginning March 1, 2023 was reviewed by the Board. Supervisor stated there were no changes to the premium rates.	MedMutual Life Insurance
Roscommon County Equalization Department Cost for Services for the 2023/2024 was presented to the Board. Motion by DuPuis, second by Hose, to adopt Resolution #2023-2-7, to authorize Supervisor to contract with Roscommon County Equalization for the 2023/2024 year for Option A: Full Service-Assessment, Tax and Clerk for \$1.15 per parcel and 0.51¢ parcel postage per mailing. Milburn-yes, DuPuis-yes, Randall-yes, Hose-yes, Christian-absent. Motion carried.	Resolution #2023-2-7 Roscommon County Equalization 2023/2024 Contract for Services
<b>UNFINISHED BUSINESS</b>	
HLBA Hearing Officer for Dangerous Building Request for Enforcement of Order was discussed by the Board. Consensus of the Board to set the Township hearing for 3459 Towerhill Rd. on March 7, 2023 at 7:00 p.m.	Dangerous Building Hearing for 3459 Towerhill Rd.
Supervisor presented Municipal Dangerous Building Lien prepared by attorney for 315 Collingwood. Motion by DuPuis, second by Milburn, to adopt Resolution #2023-2-7a, to authorize Supervisor to execute the Municipal Dangerous Building Lien on parcel #011-460-107-0000 and record with Register of Deeds office. DuPuis-yes, Randall-yes, Hose-yes, Milburn-yes, Christian-absent. Motion carried.	Resolution #2023-2-7a 315 Collingwood Blvd.
Board discussed proposals for Refuse and Recyclable Materials Collection and Disposal Service bids that were opened at the Special Meeting on February 3, 2023. Motion by Milburn, second by DuPuis, to authorize Supervisor and/or Clerk to execute a three year contract with Republic Services for the terms in Option 1 of bid. All ayes, Motion carried.	Refuse and Recyclable Materials Collection and Disposal Service
Supervisor announced that there is a work session on Tuesday, February 14, 2023 at 9:00 a.m. for the 2023/2024 Budget.	2023/2024 Budget Work Session
Supervisor presented information regarding the Michigan Certified Assessing Technician Class. Motion by Hose, second by DuPuis, to authorize Ron Kimball to attend the State Tax Commission MCAT class in Gaylord, MI on April 28, 29, and 30, 2023 for a cost of \$150.00 plus mileage. All ayes, Motion carried.	MCAT Class
<b>NEW BUSINESS</b>	
Board considered Roscommon County Road Commission Allocation Carry Forward Request. Motion by Hose, second by Milburn, to authorize Clerk and Supervisor to execute the Township Allocation Carry Forward Request that the Township's unused allocation in the amount of \$61,617.05 from 2022 be utilized for projects during the construction year 2023. All ayes, Motion carried.	RCRC Allocation Carry Forward Request
Board scheduled date for 2023/2024 Budget Public Hearing. Motion by Hose, second by DuPuis, to adopt Resolution #2023-2-7b, to hold a public hearing for the 2023/2024 Roscommon Township Budget on Tuesday March 7, 2023 at 6:45 p.m. Milburn-yes, DuPuis-yes, Hose-yes, Randall-yes, Christian-absent. Motion carried.	Resolution #2023-2-7b 2023/2024 Budget Hearing
Maintenance Assistant position was discussed by the Board. Supervisor advised one application has been received. Consensus of the Board to advertise for position and to interview the one applicant at the Tuesday, February 14, 2023 Special Meeting.	Maintenance Assistant Position

<p>Roscommon Township Board Member Salary Resolutions were considered by the Board. Motion by Milburn, second by Hose, to adopt Resolution #2023-2-7c as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase of \$1,661.00 since the Township Board member's salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2023, the salary of the Township Supervisor shall be \$34,877.00 exclusive of assessing duties or as appointed and approved with additional assessing duties if properly certified as assessor and directly performing assessing. Randall-yes, Milburn-yes, Hose-yes, DuPuis-yes, Christian-absent. Motion carried.</p>	<p>Resolution #2023-2-7c Supervisor Salary</p>
<p>Clerk thanked the Board for its consideration of an increase in the Clerk's salary and advised of changes to the duties and upcoming additional time that would be needed to administer early voting. Motion by Randall, second by DuPuis, to adopt Resolution #2023-2-7d as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase of \$4,361.00 since the Township Board member's salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2023, the salary of the Township Clerk shall be \$37,577.00 exclusive of additional duties as requested and approved for Cemetery Administration. Supervisor asked if the salary amount should be \$37,800.00 because that was the amount inserted in the proposed budget during the work session. Supervisor also said that there are so many more duties and we appreciate and understand, we are still a team and all help each other. Milburn-yes, DuPuis-yes, Hose-yes, Randall-yes, Christian-absent. Motion carried.</p>	<p>Resolution #2023-2-7d Clerk Salary</p>
<p>Motion by Milburn, second by Randall, to adopt Resolution #2023-2-7e as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase of \$1,661.00 since the Township Board member's salaries were last adjusted. BE IT RESOLVED, that as of April 1, 2023, the salary of the Township Treasurer shall be \$34,877.00. Hose-yes, Randall-yes, DuPuis-yes, Milburn-yes, Christian-absent. Motion carried.</p>	<p>Resolution #2023-2-7e Treasurer Salary</p>
<p>Motion by Randall, second by Hose, to adopt Resolution #2023-2-7f as follows: WHEREAS, according to MCLA 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase of \$277.00 since that Township Board members' salaries were last adjusted exclusive of additional duties as appointed and approved for Ordinance and Land Use Officer, Fire Officer and Firefighter. BE IT RESOLVED, that as of April 1, 2023, the salary of the Township Trustee shall be \$5,814.00. DuPuis-yes, Milburn-yes, Randall-yes, Hose-yes, Christian-absent. Motion carried.</p>	<p>Resolution #2023-2-7f Trustee Salary</p>
<b>ANNOUNCEMENTS</b>	
<p>Supervisor presented a thank you card received from a veteran for the help with his exemption. She also congratulated the winner of Miss Houghton Lake.</p>	<p>Thank you, Miss HL</p>
<p>Treasurer stated taxes are due Tuesday, February 14, 2023 with no penalties or interest and dog licenses are available until Tuesday, February 28, 2023 at the early rate.</p>	<p>Taxes, Dog Licenses</p>
<b>PUBLIC COMMENT</b>	
<p>Roscommon County Brownfield Authority representative advised Roscommon Township was the only township to turn in proposal for the first round of the State Land Bank Blight Elimination Grant and that round 2 of the grant will be open soon. She also stated the Cloudpermit software the Township is using for complaints is working well.</p>	<p>Blight Elimination Grant, Cloudpermit</p>

	<b>ADJOURN</b>
Motion by Hose, second by DuPuis, to adjourn the meeting at 7:42 p.m. All Ayes, Motion carried.	7:42 PM
Carie A. Milburn, Township Clerk  Date: 3/13/2023	
Diane F. Randall, Township Supervisor Date:	Minutes prepared by Deputy Clerk Stogiera
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	

