

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3266
January 10, 2023	
Supervisor Randall called the meeting to order at 7:00 p.m. and Trustee Terry DuPuis lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee and Christian-Trustee. Absent: None.	Roll Call
	AMEND AGENDA
Motion by Milburn, second by DuPuis, to add to Agenda under New Business, 1b, Quote from Dinges Fire Company and 10, Planning Commission Member Term. All ayes, Motion carried.	Approved
	CONSENT AGENDA
Motion by Hose, second by Christian, to approve the items on the Consent Agenda with the additional bills as presented. All ayes. Motion carried.	Approved
	CORRESPONDENCE
Notice from Crawford-Roscommon Conservation District was discussed by the Board. Conservation District Chairman Randy Jagielo was in attendance and stated the 2023 Household Hazardous Waste Collections will be held as normal until further notice at no additional fee to Townships.	Household Hazardous Waste Collection
Roscommon County Address Issuance Department email regarding fee increase from \$75.00 to \$300.00 effective January 1, 2023 was reviewed by the Board.	Roscommon County Fee Increase
State Tax Commission correspondence and Certificate of Achievement for Roscommon Township for receiving a perfect score on our 2022 AMAR Review was read.	STC Certificate of Achievement
Correspondence from the Michigan Department of State Police regarding seized and forfeiture of properties was discussed by the Board. Supervisor stated the Township does not have any in our possession. Clerk will submit a null report.	Forfeited Properties Report
Board reviewed Tax Foreclosure Hearing Notice for 230 Kennedy.	Tax Foreclosure Hearing
State Land Bank Authority letter regarding tax distribution was discussed. Treasurer stated she went through her records and found the payments and emailed the check numbers, dates, amounts and breakdown of monies to the SLBA and is waiting to hear back.	State Land Bank Authority 5/50 Tax
	UNFINISHED BUSINESS
Michigan State Land Bank Blight Elimination Grant properties was discussed by the Board. 104 Alfred was removed as it has been razed. Motion by Hose, second by DuPuis, to adopt Resolution #2023-1-10 as presented with 104 Alfred removed. All ayes, Motion carried.	Resolution #2023-1-10 Blight Elimination Grant
Board discussed request for bids for Solid Waste Collection and review bid specs. Motion by Christian, second by Milburn, to approve bid spec package as presented with deadline to be Thursday, February 2, 2023 at 4:00 p.m. and set Special Meeting to open sealed bids on Friday February 3, 2023 at 9:00 a.m. All ayes, Motion carried.	Solid Waste Collection Bid Spec Package
	NEW BUSINESS
Supervisor read letter of resignation from Colton Urbanczyk. Motion by Milburn, second by Christian, to accept the resignation of Colton Urbanczyk from the Roscommon Township Fire Department effective December 30, 2022. All ayes, Motion carried.	Firefighter Resignation Colton Urbanczyk
Quote from Dinges Fire Company for nozzles, adapters and clamps was presented to the Board. Motion by Milburn, second by DuPuis, to authorize purchase from Dinges Fire Company in the amount of \$1,307.70 per quote #42336, from budget line item 206-000-977-00. All ayes, Motion carried.	Dinges Fire Company Quote
IRS 2023 Standard Mileage Rates was reviewed. Motion by Christian, second by Milburn, to adopt the 2023 IRS Standard Mileage Reimbursement in the amount of 65.5 cents per mile effective January 1, 2023. All ayes, Motion carried.	2023 Standard Mileage Rates
Tip-Up-Town Fireworks Permit was presented to the Board. Motion by Hose, second by DuPuis, to authorize Supervisor to approve the 2023 Houghton Lake Chamber of Commerce Fireworks Permit for January 21, 2023. All ayes, Motion carried.	TUT Fireworks Permit
Supervisor presented Performance Resolution for Municipalities from MDOT for permits such as parade permits. Motion by Christian, second by Milburn, to adopt Resolution #2023-1-10a, Performance Resolution for Municipalities as presented. All ayes, Motion carried.	Resolution #2023-1-10a Performance Resolution for Municipalities

Board discussed making changes to the Community Hall Lease Agreement. The matter was tabled for revision and to bring back to a later Board meeting.	Community Hall Lease Agreement
Board considered date for a 2023/2024 Budget work session. Consensus of the Board to set Budget work session for Monday, January 23, 2023 at 8:30 a.m.	2023/2024 Budget Work Session
Email from County regarding Black Hawk/Blackhawk Trail was presented to the Board. Supervisor stated some research needed to be done and possibly updating the street signs off Knapp Road and Questview Drive.	Blackhawk Trail
Maintenance Department requests were presented with 2022/2023 Budget amendments. Motion by Hose, second by Christian, to adopt Resolution #2023-1-10b, to amend the 2022/2023 Roscommon Township Budget as follows: reduce Line Item 101-698-702-00 from \$16,000.00 to \$14,000.00; reduce Line Item 101-698-703-00 from \$12,058.00 to \$10,058.00; increase Line Item 101-265-702-00 from \$5,000.00 to \$7,000.00 and increase Line Item 101-265-703-00 from \$2,000.00 to \$4,000.00. All ayes, Motion carried.	Resolution #2023-1-10b 2022/2023 Budget Amendment
Quote for floor stripping and refinishing materials was presented to the Board. Motion by Milburn, second by Hose, to authorize up to \$1,000.00 for supplies for stripping and refinishing Community Hall floor, from budget line 101-265-775-00. All ayes, Motion carried.	Community Hall Floor Refinishing
MTA Annual Conference information was reviewed to the Board. Motion by Milburn, second by Christian, to pay reasonable costs to attend in person and/or virtual 2023 MTA Educational Conference for Roscommon Township Board Members in Traverse City, Michigan, from budget line 101-101-860-00 and 101-101-870-00. All ayes, Motion carried.	2023 MTA Annual Conference
MTA Board of Review training was presented to the Board. Motion by Milburn, second by DuPuis, to authorize Supervisor to register Board of Review, Supervisor and support staff for the MTA member training course, from budget line 101-247-860-00. All ayes, Motion carried.	MTA Board of Review Training
MTA Capitol Conference was considered by the Board. Motion by Christian, second by Hose, to authorize any Board member to attend the Michigan Townships Association Capital Conference on March 1, 2023 in Lansing, Michigan with mileage reimbursement, from budget line 101-101-860-00. All ayes, Motion carried.	MTA Capital Conference
Roscommon Township Planning Commission reappointment was presented. Motion by Christian, second by Hose, to reappoint Melinda Hines to the Roscommon Township Planning Commission for a term to begin January 10, 2023 through January 10, 2026. All ayes, Motion carried.	Hines Planning Commission Reappointment
ANNOUCEMENTS	
Trustee DuPuis stated the next regular Township Board meeting is scheduled for February 7, 2023 at 7:00 p.m.	February Meeting
Trustee/Ordinance Administrator Christian advised land use permits can now be completed through the Township website and there are now 38 licensed Short-Term Rentals.	Permits/STR
PUBLIC COMMENT	
None at this time.	None
ADJOURN	
Motion by Hose, second by Milburn, to adjourn the meeting at 7:55 p.m. All Ayes, Motion carried.	7:55 PM
Carie A. Milburn, Township Clerk	Date:
Diane F. Randall, Township Supervisor	Date:
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	
	Minutes prepared by Deputy Clerk Stogiera