



ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3261
August 9, 2022	
Supervisor Randall called the meeting to order at 7:00 p.m. and lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee and Christian-Trustee. Absent: None.	Roll Call
	AMEND AGENDA
Motion by Milburn, second by Christian, to amend the Agenda to add under new Business #10, Houghton Lake - Lake Level Special Assessment. All ayes. Motion carried.	Approved
	CONSENT AGENDA
Motion by Hose, second by Milburn, to approve the items on the Consent Agenda with the additional bills as presented. All ayes. Motion carried.	Approved
	PUBLIC COMMENT
None	None
	CORRESPONDENCE
Falkner Law Office correspondence regarding declination of donated lot on Radcliff was reviewed.	Falkner Law Office - Declined Lot Donation
Houghton Lake Youth Football and Cheer request to use Skinner Park fields and pavilion area was considered. Motion by Hose, second by DuPuis, to authorize the Bobcat Youth Football and Cheerleading use of the former soccer fields at Skinner Park from August 8, 2022 through approximately October 28, 2022. Contingent upon proof of liability insurance. All ayes. Motion carried.	HL Youth Football and Cheer Use of Skinner Park Fields
Reviewed notice from Crawford-Roscommon Conservation District regarding Household Hazardous Waste Collection Day being September 10, 2022 from 9:00 am - 1:00 pm.	Household Hazardous Waste Collection Day
Priority Health renewal was discussed. Board will review renewal and options that will be provided by Burnham and Flowers. Consensus of the Board to set special meeting for September 14, 2022 at 9:00 am.	Health Insurance Renewal
Clerk presented the Service Agreement regarding COBRA. Motion by Randall, second by DuPuis, to authorize Clerk to sign the Administrative Service Agreement with Burnham and Flowers regarding Cobra services as presented. All ayes. Motion carried.	Cobra Administration
Board reviewed Central Michigan Health Department letter regarding Skinner Park sampling which was in compliance and the sampling and monitoring procedures.	Skinner Park Well Sampling
Board discussed correspondence from Priscilla Wandrack. Consensus of the Board that the mater is civil between the property owners.	Wandrack Correspondence
Email and flyer from Larry Foster regarding VetFest in St. Helen was reviewed.	VetFest
EGLE permit for 29 cubic yards of rock riprap along 199 fee of canal on Lakeside Drive was discussed.	EGLE permit - Lakeside Drive
	UNFINISHED BUSINESS
Supervisor advised no bids were received on sale of lot at 206 McClellan. Motion by Milburn, second by Christian, to authorize lowering the minimum bid of Lot 7, Nottingham Forest, to \$3,200.00 with a due date of September 5, 2022. All ayes. Motion carried.	Sale of Lot 7, Nottingham Forest
Information an the purchase of an aircraft by Tom Loomis was presented regarding the purchase of a hangar at Houghton Lake Airport. Motion by Christian, second by Hose to authorize entering into a lease agreement with Tom Loomis for Houghton Lake State Airport Lot 8 when lease agreement completed by attorney. All ayes. Motion carried.	Houghton Lake Airport Lot 8 Agreement
Board discussed ongoing vandalism at Lakeview Park. Police report has been filed with picture of individuals but waiting on follow up from State Police Department. Consensus of Board to get quote for security monitoring.	Lakeview Park Vandalism
	NEW BUSINESS

<p>Ordinance officer presented information on a property owner requesting a reduction in their Weed Ordinance Violation \$340.00 fine and fee. Board discussed situation and using tax payers monies to mow property owners yards. Christian advised he was will to waive of the \$100.00 administration fee. Motion by DuPuis to authorize reduction from \$240.00 to \$170.00 of Weed Ordinance Violation fine for 301 Ferris contingent upon no future violations in 2022 failed for lack of second. Christian stated that he would waive his \$100.00 administration fee which would make the fee \$240.00.</p>	<p>301 Ferris Weed Ordinance Violation</p>
<p>Consensus of the Board to schedule 2023/2024 Budget Work Session for September 19, 2022 at 8:30 am.</p>	<p>2023/2024 Budget Work Session</p>
<p>Board reviewed information regarding 2022 Solid Waste Special Assessment. Motion by Milburn, second by DuPuis, to adopt Resolution 2022-8-9 to set the 2022 Solid Waste Special Assessment at \$145.00 per unit for the 2022 winter tax bill. All ayes. Motion carried.</p>	<p>Resolution #2022-8-9 2022 Solid Waste Special Assessment</p>
<p>Motion by Milburn, second by Hose to adopt Resolution 2022-8-9a for budget amendment for fiscal year 2022/2023 budget to move \$25,000 from Contingency 226-000-999-00 to Trash Fund Service 226-000-930-00 due to additional fuel charges All ayes. Motion carried.</p>	<p>Resolution #2022-8-9a 2022-2023 Budget Amendment</p>
<p>Questview Streetlight Special Assessment fund estimates were analyzed by Board. Motion by Hose, second by Christian, to adopt Resolution #2022-8-9b to set the Questview Streetlight Special Assessment at \$45.00 per unit for the 2022 winter tax bill. All ayes. Motion carried.</p>	<p>Resolution #2022-8-9b 2022 Questview Streetlight Special Assessment</p>
<p>Supervisor read William Scott Russell's letter of resignation. Motion by Christian, second by DuPuis, to accept the resignation from William Scott Russell, from the Roscommon Township Fire Department effective 8/9/2022 with the Board's sincere appreciation for time served. All ayes. Motion carried.</p>	<p>Firefighter Resignation</p>
<p>Michigan Municipal League Worker's Compensation Fund Trustee ballot and candidate information was read. Motion Hose, second by Milburn, to authorize vote for Lee Kilbourn, Mayor of the City of Auburn as Michigan Municipal League Board of Trustee candidate choice. All ayes. Motion carried.</p>	<p>MML Worker's Comp Trustee Ballot</p>
<p>Resignation of Nickolas James White was read. Motion by Hose, second by Christian, to accept the resignation of Nickolas James White effective July 15, 2022. All ayes. Motion carried. Consensus of the Board to advertise for candidates for the position in paper and on Facebook.</p>	<p>Maintenance Assistant</p>
<p>Clerk presented information on a free MAMC class in Mt. Pleasant. Board discussed necessity of approving free classes when overnight accommodations were not necessary. Motion by Randall, second by DuPuis to authorize reasonable travel expenses for free classes for associations that the Roscommon Township Board has approved. All ayes. Motion carried.</p>	<p>Michigan Association of Municipal Clerks Class and other Free Classes</p>
<p>Board discussed MTA educational summit. Motion by Milburn, second by Christian, to authorize up to four board members to attend the October 18-19 MTA regional summits in Mt. Pleasant including over night accommodations and mileage.</p>	<p>MTA Regional Summit in Mt. Pleasant</p>
<p>Supervised updated the Board on the Roscommon County Board of Commissioners Houghton Lake - Lake Level Special Assessment District. Consensus of the Board that more information was needed. Motion by Christian, second by DuPuis, to adopt Resolution 2022-8-9c, WHEREAS, Part 307 of Michigan's Natural Resources and Environmental Protection Act sets a process for circuit courts to establish inland lake levels (normal levels) and WHEREAS, the Roscommon County Board of Commissioners identified that the "Houghton Lake Dam" needs repairs/improvements, therefore a Lake Level Special Assessment District must be created, and WHEREAS, Part 307 of Michigan's Natural Resources and Environmental Protection Act does not allow the opportunity for a public vote in connection with the creation of the Lake Level Special Assessment District. THEREFORE, the Roscommon Township Board is respectfully requesting that the Roscommon County Board of Commissioners, acting on behalf of their constituents, provide an informational public meeting communicating the needs and scope of said project at the Roscommon Township Hall so that the Roscommon Township Board and property owners may have a better understanding of said project and have the opportunity for input. All ayes. Motion carried.</p>	<p>Resolution #2022-8-9c Requesting Roscommon County Board of Commissioners to Provide Informational Public Meeting Regarding Proposed Houghton Lake - Lake Level Special Assessment District</p>
<p>ANNOUCEMENTS</p>	
<p>Clerk advised Primary Election went well and passed County Board of Canvass.</p>	<p>August Primary</p>

	ANNOUNCEMENTS
Clerk advised Primary Election went well and passed County Board of Canvass.	August Primary
Treasurer updated Board that new Deputy Treasurer started and is was working out great.	Deputy Treasurer
Trustee/Ordinance Administrator advised Short-Term Rental renewals are being sent in regularly and he is working on submitting several properties for Dangerous Buildings hearings.	STR and Dangerous Buildings
Supervisor shared that Guy Smith had been metal detecting and found an old seal, which he returned to the Township	Old Township Seal Found by Guy Smith
Treasurer advised she has been asked by residents if the Township was going to reconsider commercial marijuana facilities.	Commercial Marijuana
	PUBLIC COMMENT
None	None
	ADJOURN
Motion by Hose, second by Milburn, to adjourn the meeting at 7:56 p.m. All Ayes. Motion carried.	7:56 PM
 Carie A. Milburn, Township Clerk	Date: 9/7/2022
 Diane F. Randall, Township Supervisor	Date: 9/9/2022
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	

