

ROSCOMMON TOWNSHIP BOARD
SPECIAL MEETING MINUTES
May 24, 2022

Special meeting was called to order by Supervisor Randall at 10:00 a.m.

Present: Randall, Hose, Milburn, DuPuis and Christian.

Absent: None

Others Present: Shila Kiander via Zoom

Supervisor/Assessor introduced Shila Kiander and asked the Board to consider allowing Ms. Kiander, MAAO and Brian Hoekema, MAAO to take over the assessing duties for two months while Supervisor Randall is campaigning for a state office. Supervisor read the attached statement requesting and agreeing to not be compensated for assessing duties in June and July 2022, that her salary would only be for Supervisor salary approved as of April 1, 2022. She requested that the approved assessing pay be used to cover a salary for Ms. Kiander and Mr. Hoekema.

Board was presented with a resume from Shila Kiander and she advised of her qualifications as a current Equalization Director and a past assessor. She also spoke to Brian Hoekema's qualifications as she has worked with him for a number of years. She advised of her willingness to help for two months remotely and that she or Hoekema would not be working in the Township Hall during regular business hours but would be available via email, phone calls or by appointment.

Shila Kiander left meeting 10:22 a.m.

Supervisor/Assessor advised she had spoken with field assessing assistants and they were willing to work with Kiander and Hoekema and that Supervisor/Assessor would still handle July Board of Review.

Board discussed title and duties that Kiander and Hoekema. Consensus that they would be assessing assistants with duties as assigned and Supervisor/Assessor Randall will continue to oversee the assessing remotely. Clerk also shared her concerns regarding the legality of not paying Supervisor/Assessor, proper wording for not paying Supervisor/Assessor, division of assessor pay between Kiander and Hoekema, timeframe for payments Kiander and Hoekema and lack of information on Hoekema.

Motion by DuPuis, second by Christian, to authorize to hire Brian Hoekema, MAAO, and Shila Kiander, MAAO, for assessing duties as assigned for a monthly pay of \$3,374.08 to be split 50/50 between said employees' payment to begin June 20, 2022 and second payment to be July 20, 2022. Roll call vote: DuPuis-yes, Randall-yes, Hose-yes, Christian-yes, Milburn-no. Motion carried.

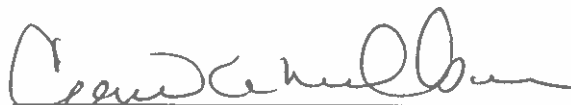
Board reviewed three applications for the part-time secretary position. Board discussed possible days and hours as Monday through Friday, 10:00 am to 2:00 pm or 12:00 pm to 4:30 pm with pay to be between \$12 to \$13 per hour. Also discussed the possibility of a full-time secretary. Board reviewed calendar and consensus of the Board to interview all three applicants as a full board and allow supervisor to contact applicants for interview on May 31 or June 1 at 9:00 a.m.

Supervisor adjourned meeting at 11:00 a.m.

Respectfully submitted by Carie A. Milburn.



Diane F. Randall, Supervisor



Carie A. Milburn, Clerk

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE
ROSCOMMON TOWNSHIP BOARD