

ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3259
June 7, 2022	
Supervisor Randall called the meeting to order at 7:01 p.m. and lead the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee and Christian-Trustee. Absent: None.	Roll Call
	AMEND AGENDA
Motion by Hose, second by Christian, to amend the Agenda to add under Correspondence #7, Atlas Tower Lease; and under Unfinished Business 2b, McNally Elevator quote for Cat 1 testing; and under New Business #9, 2022 Fireworks permit. All ayes. Motion carried.	Approved
	CONSENT AGENDA
Motion by DuPuis, second by Hose, to approve the items on the Consent Agenda with the additional bills as presented. All ayes. Motion carried.	Approved
	PUBLIC COMMENT
Candidate for District Judge address the Board and the public. Also a representative from Roscommon County Transit Authority advised the Board and public on the RCTA August Millage request.	District Judge Candidate and RCTA Millage
	CORRESPONDENCE
Board reviewed the 2021-2022 Annual Audit submitted by Baird, Cotter & Bishop. Motion by Milburn, second by DuPuis, to approve the Fiscal Year 2021-2022 Annual Audit from Baird, Cotter & Bishop, PC. All ayes. Motion carried.	2021-2022 Annual Audit
Board discussed the list of tax foreclosed property received from the Roscommon County Treasurer along with new minimum bid standards. Consensus of the Board to not purchase any tax foreclosed properties at this time.	County Tax Foreclosed Properties
Consumers Energy proposed agreement and resolution for a streetlight on Erie was discussed. Motion by Christian, second by Hose, to adopt Resolution #2022-6-7 to authorize Clerk to execute the authorization for change in Standard Lighting Contract Form 547 for Erie Street Light. Discussion regarding Resolution submitted by Consumers Energy. Christian withdrew Motion. Motion by Milburn, second by Hose, Resolved, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Roscommon, dated 12/1/2017, in accordance with the Authorization for Change in Standard Lighting Contract dated 6/7/2022, heretofore submitted to and considered by this Board; and Resolved, further, that the Roscommon Township Clerk be and is authorized to execute such authorization for change on behalf of the Township. All ayes. Motion carried.	Resolution # 2022-6-7 Erie/Collingwood Streetlight
Correspondence from Michigan Township Participating Plan on its findings during a Risk Control Audit were reviewed and discussed.	MITwp Participating Plan Risk Control Audit
Michigan Department of Treasury notice regarding Roscommon Township 2022 assessment roll being selected for the State's audit program.	MI Dept of Treasury 2022 Audit Program Notice
Permit from Michigan Department of Environment, Great Lakes and Energy issued to Consumers Energy to install three utility pole support fixtures on Lake City Road was presented.	EGLE Permit to Consumers Energy
Correspondence from Atlas Tower was presented to the Board to be discussed at a future date.	Atlas Tower
	UNFINISHED BUSINESS
Clerk updated Board on questions from last meeting regarding Otis Cat 1 inspection quote. Supervisor presented a quote from McNally Elevator for a Cat 1 inspections. Motion by Christian, second by DuPuis, to authorized McNally Elevator to perform a Cat 1 elevator inspection at the Township Hall for up to \$450.00. All ayes, Motion carried. Consensus of the Board to table discussion on the extension of the Otis elevator annual contract. Supervisor to get quote from McNally Elevator.	Elevator Inspection

	NEW BUSINESS
Supervisor commended the Roscommon Township Fire Department and all other emergency response personal that responded to the fire at the Brook.	Brook Fire
Letter of Resignation from Kelly Van-Y was read. Motion by Christian, second by DuPuis, to accept the resignation of Kelly Van-Y from the Roscommon Township Fire Department effective June 7, 2022. All ayes. Motion carried.	Firefighter Resignation
Quotes for promo tote bags was discussed. Motion by Milburn, second by Hose, to authorize the purchase of 50 tote bags for up to \$167.50, from budget line 101-101-850-00. All ayes. Motion carried.	Township Promo Tote Bags
Board reviewed options for decals on the Township Drop Box. Motion by Milburn, second by Hose, to approve decals for the Township Drop Box for up to \$216.00 from budget line 101-101-958-00. All ayes. Motion carried.	Township Drop Box Decals
Supervisor advised the Board on the Kevin Sperry Memorial Heights Park sign has been installed but needed landscaping. Motion by DuPuis, second by Christian, to approve up to \$600.00 for landscaping and signage for Kevin Sperry Memorial Heights Park from budget line 101-698-778-00. All ayes. Motion carried.	Kevin Sperry Memorial Park signage
EAA Chapter 1259 request for Fly-In at the Houghton Lake State Airport was discussed. Motion by Christian, second by DuPuis, to authorize the EAA Chapter 1259 to hold a fly-in at the Houghton Lake State Airport on Saturday July 2, 2022 from 10:00 a.m. to 2:00 p.m.. No rides will be given. All ayes. Motion carried.	EAA Fly-In
Zoning Administrator/Trustee Christian presented a proposal from Cloud permit for software to assist with permitting, planning and code enforcement. Motion by Milburn, second by DuPuis, to amend 2022-2023 budget to move \$6,000.00 from 101-101-999-00, Contingency, to 101-805-804-00, Tech Support. All ayes. Motion carried.	Cloud permit Budget Amendment
Motion by DuPuis, second by Hose, to amend 2022-2023 budget to move \$1,175.00 from 101-333-801-00, STR Admin, to 101-805-804-00, Tech Support. All ayes. Motion carried.	Budget Amendment
Motion by Christian, second by Hose, to authorize purchase of Cloud Permit for Land Use enforcement up to \$7,175, contingent upon ability to pay online interaction. All ayes. Motion carried.	Cloud Permit
Board discussed the necessity of having a cell phone for Zoning Administrator since he is now full-time. Motion by Milburn, second by DuPuis, to cancel land use cell phone effective June 7, 2022. All ayes. Motion carried.	Land Use Cell Phone
Letter from McKenna Planners was reviewed and Board considered action on ARPA funds planning. Consensus to request McKenna to make presentation.	ARPA Fund Planning
Board considered Township Road Maintenance Millage Renewal. Motion by Milburn, second by Hose, to adopt Resolution # 2022-6-7a to adopt Roscommon Township Road Maintenance Millage Renewal Ballot language as follows: Roscommon Township Road Maintenance Millage Renewal. Shall the expired previous voted increase in tax limitations imposed under Article IX, Sec. 6 of the Michigan Constitution in Roscommon Township of .50 mills (\$.50 per \$1,000 of taxable value) reduced to .4934 (\$.4934 per \$1,000 of taxable value) by the required millage rollbacks, be renewed at up to .4934 (\$.4934 per \$1,000 of taxable value) and levied for six years, 2023-2028, inclusive, for road maintenance, raising an estimated \$80,031 in the first year the millage is levied. All ayes. Resolution adopted.	Resolution # 2022-6-7a Road Maintenance Millage Renewal
Supervisor presented Houghton Lake Chamber request for fireworks permit. Motion by Christian, second by Milburn, to authorize the 2022 application for fireworks for the Houghton Lake Chamber of Commerce July 2, 2022 fireworks display, contingent upon liability insurance and Resolution if required. All ayes. Motion carried.	Fireworks
	ANNOUNCEMENTS
Clerk echoed Supervisor's thanks to the Fire Department and the community for its immediate response to the Brook fire. She also advised that August Primary ballots will be available at the end of the month.	August Primary Ballots
Treasurer advised that tax bills will be in the mail at the end of June.	Summer Tax Bills

