




ROSCOMMON TOWNSHIP BOARD REGULAR MEETING MINUTES	
8555 Knapp Road, Houghton Lake, MI 48629	3257
April 5, 2022	
Supervisor Randall called the meeting to order at 7:00 p.m. with Roscommon County Road Commission Manager Roger Saxton leading the Pledge of Allegiance.	Call to Order
Board Present: Randall-Supervisor, Milburn-Clerk, Hose-Treasurer, DuPuis-Trustee and Christian-Trustee. Absent: None.	Roll Call
	PUBLIC COMMENT
None at this time.	None
	CONSENT AGENDA
Motion by Hose, second by DuPuis, to approve the items on the Consent Agenda with the additional bills as presented. All ayes, Motion carried.	Approved
	CORRESPONDENCE
Roscommon County Economic Development Director Bachelder presented information and requested support regarding local business and nonprofit grant program and First Impressions Assessment Study.	Roscommon County EDC Grant and Study
Houghton Lake Chamber of Commerce Expo was discussed. Motion by Milburn, second by DuPuis, to authorize township promotion for sponsorship at the Business and Community Expo in the amount of \$250.00, budget line item 101-101-850-00. All Ayes, Motion carried.	Houghton Lake Chamber of Commerce Business Expo
Board reviewed the 2021/2022 fiscal year Township audit engagement letter. Motion by Christian, second by Hose, to authorize Clerk to execute engagement letter with Baird, Cotter & Bishop, P.C. for the 21-22 fiscal year audit to begin on May 9, 2022. All Ayes, Motion carried.	2021/2022 FY Audit
Board reviewed notice of price adjustment for Republic Services 2022 Contract.	Republic 2022 Contract
Charter Communications correspondence was read regarding area price increases and discount decreases to begin April 15, 2022.	Charter Communications
IT Right letter updating on 2022 changes was presented to the Board.	IT Right
Michigan Department of Licensing and Regulation Affairs notices regarding changes to two area liquor licenses was discussed.	Liquor License
	UNFINISHED BUSINESS
Board examined chronic blighted properties on M-55. Motion by Milburn, second by Christian, to authorize Supervisor to work with attorney regarding blight and zoning violations with respect to 6698 W. Houghton Lake Dr., LOTS 27-31 and LOTS 34-38 INCL BLK 12 SOUTH HOUGHTON HEIGHTS and 5743 W. Houghton Lake Dr., budget line item 101-333-958-00. All Ayes, Motion carried.	Blight and Zoning Violations
Trustee DuPuis presented specs on shingle replacement for the Township Hall roof. Board discussed necessity of replacing shingles. This matter was tabled at this time to seek professional inspection on current condition of shingles.	Township Hall Roof
	NEW BUSINESS
Roscommon County Road Commission 5-year plan for Roscommon Township road maintenance and repairs was presented by RCRC Representative Jeske and Manager Saxton. Motion by DuPuis, second by Christian, to adopt Resolution #2022-4-5, to authorize Supervisor and Clerk to execute the agreement with Roscommon County Road Commission for the following roads: Townline Road, W. Nestel, Towerhill, Hidden Hills Drive and Byron Avenue. Roscommon Township Share after RCRC millage and carry-over allocation is \$2,329.30, budget line item 203-000-775-00. All Ayes, Motion carried.	Resolution #2022-4-5 RCRC Contract
Dangerous Building Lien Release for 707 Federal was considered by the Board. Motion by DuPuis, second by Hose, to authorize Supervisor to execute and record the Release of Municipal Dangerous Building Lien, Whereas, releasing its Municipal Dangerous Building Lien recorded in Liber 1173, page 1 Roscommon County Register of Deeds on August 17, 2020 (Document Number 202000005864), on the property addressed as 707 Federal, Houghton lake, Michigan 48629 within the Township, which is identified as Tax Parcel No. 72-011-214-002-0040 as presented, budget line item 101-333-959-00. All Ayes, Motion carried.	Dangerous Building Lien Release 707 Federal
Supervisor advised 7027 Emery Road and 244 S. Harrison Road which have Dangerous Building Liens on currently are pending tax foreclosures at Roscommon County.	7027 Emery and 244 S. Harrison

Board reviewed quarterly reporting regarding Roscommon County ARPA Grant Funding. Consensus to submit as presented.	Roscommon County ARPA Grant Funding
Board discussed Kevin Sperry Heights Memorial Park sign. Motion by Milburn, second by DuPuis, to authorize up to \$1,200.00 for new signage for the Kevin Sperry Heights Park sign. All Ayes, Motion carried.	Kevin Sperry Heights Park Sign 
Township property at Oliver and Grayling Roads was discussed by the Board as possible community garden location. Consensus of the Board to allow Supervisor to bring back information on possible grant for a Community Garden to the May 3, 2022 meeting.	Community Garden
Roscommon Township spring park maintenance was considered by the Board. Board acknowledged request for service to the riding Husqvarna lawn mower from budget line item 101-698-776-00, and sand for Lakeview from budget line item 101-698-777-00.	Spring Park Maintenance
Maintenance truck repair was discussed. Motion by Christian, second by DuPuis, to authorize replacement of the front hub assemble bearings on maintenance truck for an amount not to exceed \$700.00, from budget line item 101-698-977-10. All Ayes, Motion carried.	Maintenance Truck Repair
Roscommon Township Firefighter resignation was considered by the Board. Motion by Hose, second by Christian, to accept the resignation of Jason Davis from the Roscommon Township Fire Department effective April 5, 2022. All Ayes, Motion carried.	Firefighter Resignation
Fire Chief Williams presented a request to purchase fire hose. Motion by Milburn, second by DuPuis, to authorize purchase of fire hose equipment as presented from CSI Emergency Apparatus for an amount not to exceed \$8,000.00, from budget line item 206-000-977-00. All Ayes, Motion carried.	Fire Hose
Trustee/Zoning Administrator Christian submitted a bid notice for mowing Weed Ordinance violations. Motion by Milburn, second by DuPuis, to advertise for bids of contract mowing for violation of the Roscommon Township Weed Ordinance. Sealed bids will be excepted until 3:30 p.m. on Monday, May 2, 2022 and opened at the May 3, 2022 regular meeting. All Ayes, Motion carried.	Weed Ordinance Mowing Contract 
Cybersecurity policy deductible was discussed by the Board. Motion by Milburn, second by DuPuis, to authorize payment of the cybersecurity policy deductible in the amount of \$2,500.00, from budget line item 101-101-807-00. All Ayes, Motion carried.	Cybersecurity Policy Deductible
Clerk presented request to purchase a new printer for election material. Motion by Christian, second by Milburn, to authorize purchase of new printer for the Deputy Clerk's office for an amount not to exceed \$620.00, from budget line item 101-191-977-00. All Ayes, Motion carried.	Deputy Clerk New Printer
Clerk advised due to Michigan redistricting changes we will be sending out new Voter ID Cards to all active registered voters within the next month.	New Voter IDs
Trustee/Zoning Administrator Christian requested changes to contract with Granicus for Short-Term Rental Administration to remove the 24/7 Dedicated Hotline and Compliance Monitoring for the 2022 contract. Consensus of the Board to allow Christian to contact Granicus for proper invoice with items removed and bring back to the May 3, 2022 meeting.	Granicus Contract
Board reviewed possible dates for ARPA Fund reporting and schedule Special Meeting. Consensus of the Board to set special meeting date of Tuesday, April 19, 2022 at 9:00 a.m.	ARPA Fund Special Meeting
ANNOUNCEMENTS	
Supervisor advised the Compost/Recycle Center will open for summer hours Wednesday, April 6, 2022 from 9:00 a.m. to 4:00 p.m. and will be open Wednesdays through Sundays. Compost/Recycle Permits available at the Township Hall.	Compost/Recycle Center 
PUBLIC COMMENT	
Resident requested Township Board consider marijuana grow facilities on agriculture properties.	Marijuana Grow Facility
Roscommon County Road Commission Manager informed the Board of the area Federal Aid Projects for 2022.	RCRC

	ADJOURN
Motion by Hose, second by Christian, to adjourn the meeting at 8:26 p.m. All Ayes, Motion carried.	8:26 PM
<i>Carie A. Milburn</i> Carie A. Milburn, Township Clerk Date: 5/4/22	
<i>Diane F. Randall</i> Diane F. Randall, Township Supervisor Date: 5-11-2022	Minutes prepared by Deputy Clerk Stogiera
THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT REGULAR MEETING OF THE ROSCOMMON TOWNSHIP BOARD	

